

**COMPREHENSIVE PLANNING STEERING COMMITTEE
Dane County Board of Supervisors**

MINUTES OF THE JUNE 4, 2013 MEETING

MEMBERS PRESENT: Kelley, Lauber, Downing, Erickson, Werner, Wegleitner, and Miles

MEMBERS EXCUSED: Matano

OTHERS PRESENT: Karin Peterson Thurlow, Brian Standing, Todd Violante, Ben Matters, Jacci Ziebert

1. Call to Order

The meeting convened at 6:00 p.m.

2. Public Comment

There was no public comment on items not on the agenda.

3. Introductions

Members and staff introduced himself/herself.

4. Election of Officers

The committee conversed about the election of officers for the Comprehensive Planning Steering Committee.

- Motion by Werner/ to elect both Supv. Erickson and Renee Lauber as co-chairs.
Motion carried, 7-0.

5. Review of Adopted Plan Update Process (p. 95 Dane County Comprehensive Plan)

Violante reviewed the history of the comprehensive plan and stated that the plan was adopted in October of 2007 and a 5-year update is desired. He said new areas of concern that should be addressed in the updated plan include sustainability and climate change, hydric soils, and steep slopes. Standing suggested to get something finished this year and remarked that Staff has fewer resources and a limited time frame. Standing suggested a 30 day prior notice of a public hearing to be held by the Zoning and Land Regulation Committee the fourth Tuesday of each month.

Supv. Downing asked about available staff to work on updating the plan. Violante pointed out that three senior planners will assist with the update as well as two interns who were hired, each with an availability of 400 hours.

Members agreed that Olivia Parry (former Housing and Economic Development staff lead for the original plan) should be approached to possibly review or recommend topics dealing with housing and economic development and that County Board staff and UW Extension, who helped with the public participation plan, should be approached as well.

Werner questioned whether the plan is viewed through the lens of sustainability. Discussion ensued regarding the need for public input if the committee chooses to pursue a topic not in the current plan. Standing said that prioritization of topics is a must and the plan can be amended at any time.

Downing questioned if planning grants are available for the plan update. Standing responded that grants were received for the initial development of the plan, but this update may not be qualified to receive them. Discussion ensued.

- Motion by Downing / Wegleitner to explore any assistance the committee can obtain from the University of Wisconsin, UW-Extension, and other sources of staff assistance. Motion carried, 7-0.

Members discussed the six tasks for part 2B on page 95 of the plan. Referring to updating timetables of actions, Standing suggested collaborating with UW-Extension to find which elements are relevant with the update.

The committee decided to meet on a to-be-determined time on the week of June 17th.

6. Public Participation Review

The Committee discussed how to gain public input for the update. Members agreed to meet at municipal buildings and to rotate the location, to place public comments at the beginning, and to advertise the dates of each meeting. Supv. Miles suggested breaking down the 9 elements of the plan and have a meeting on each of these. Supv. Wegleitner suggested to frame the expectations of the plan and to develop a web-based survey for input.

7. Review and Feedback on Policy Tables

This item was not discussed.

8. Such Other Business as Allowed by Law

There was no other business discussed.

9. Adjourn

Motion by Miles / Downing to adjourn the meeting at 7:25 p.m; motion carried.

Respectfully submitted,

Karin Thurlow, Recorder

Note: These minutes are the notes of the recorder and are subject to change at a subsequent meeting of the committee.