1. **INTRODUCTIONS**

Chair Brian Ohm called the meeting to order at 4:12 p.m. Committee members, staff, and others introduced themselves.

**Members Present:** Eileen Bruskewitz, Dave Cieslewicz, George Dreckmann, Terry Enge, Kevin Even, Ann Falconer, Brian Ohm (Chair), Judy Olson, and Jim Ripp.

**Member(s) Absent:** Kristine Euclide and Howard Teal.

**Staff Present:** Doug Dalton, Wisconsin Department of Transportation; Greg Flisram, Vandewalle & Associates; Tom Lynch, Strand Associates; Bob McDonald, Madison Area Metropolitan Planning Organization staff; Mari MacKenzie, Wisconsin Department of Transportation; John Norwell, Dane County Highway and Transportation Department; Mike Slavney, Vandewalle & Associates; Todd Violante, Dane County Planning and Development Department; and Robin Wettstein, Vandewalle & Associates.

**Others Present:** Russ Anderson, Wisconsin Department of Natural Resources; Cathy Bleser, Wisconsin Department of Natural Resources; and Kevin Traas, WTBA.

2. **APPROVAL OF MINUTES FROM PRIOR MEETINGS**

Minutes from the November 7, 2001 meeting were approved unanimously on a **MOTION** by Dreckmann/Even.

3. **PUBLIC COMMENT**

There were no comments expressed by the general public at this time.
4. **VANDEWALLE & ASSOCIATES [CONSULTANT TEAM] PRESENTATION**

*Transportation Primer.* Tom Lynch from Strand Associates began the consultant team presentation with a primer on transportation concept development. Tom noted that four primary questions guide transportation system development: 1) What traffic is served? 2) What roadway functions are needed? 3) How do we provide these functions? and 4) What are the design characteristics?

**Traffic Served.** With respect to the first question, there are three basic types of traffic or trip making purposes served: 1) Internal-to-Internal (i.e. trips made entirely within a particular study area); 2) External-to-Internal (i.e. trips originating from outside of a given study area with destinations within the study area); and 3) External-to-External (i.e. trips originating outside of the study area and passing through with destinations outside of the study area).

**Roadway Functions.** With respect to the second question, the spectrum of roadway functionality ranges from maximum mobility on one end to maximum access to adjacent properties on the other. An example of a roadway functioning to provide maximum mobility would be a freeway with very strict access control with no access to properties immediately adjacent to the right-of-way. An example of a roadway functioning almost exclusively to provide access to property is a residential cul de sac.

**Provision of Functions.** The roadway functions noted above can be provided in a number of ways by distinctly separating the functions or by combining the functions in a variety of ways that favor either mobility or land access. Transit opportunities in both the present and the future can be explored in conjunction with the roadway functionality analysis to try and increase the "person-moving capacity" of the corridor, using either existing or new infrastructure.

**Roadway Design.** Finally, after the function is determined, design characteristics are developed. Among other things, design characteristics take into account such things as design speeds, access frequency, access type, and aesthetic treatments.

A copy of Tom’s Power Point presentation was provided to Department staff.

**November Jurisdiction Meetings.** Greg Flisram of Vandewalle & Associates summarized two meetings held in November, 2001. The meetings were oriented toward the local jurisdictions included in the study area and were attended by officials of those jurisdictions. The first meeting was held on November 13 at the Warner Park Community Recreation Center in the City of Madison. This meeting was intended to introduce the North Mendota Parkway Alternatives Study objectives and timeline directly to the jurisdictions. At this meeting, a ‘Needs, Goals, & Criteria Questionnaire’ was distributed to solicit input from jurisdiction representatives and local agency staff on issues relevant to this study. The information collected will be used to identify issues and develop recommended strategies to address the issues and guide development in the future.

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1 Strand Associates, a local transportation engineering firm, is a member of the larger consultant team led by Vandewalle & Associates. Tom Lynch from Strand is the consultant team’s transportation planning and engineering specialist.
The second meeting was held on November 28 at the Village of Waunakee High School. This meeting included a transportation planning primer (the same presentation made by Tom Lynch that was made to the Committee at this meeting) and a summary of the land use categories to be used and potential scenarios to be evaluated during the study.

**Land Use Scenarios.** Mike Slavney of Vandewalle & Associates outlined the land use categories being used in the analysis, summarized the existing composite land use map of the entire study area, and provided a matrix of the possible land use alternatives to be studied. In regard to the land use categories, one common set of land use designations had to be generated in order for the consultant team to consistently and accurately refer to land use types across jurisdiction lines: Each jurisdiction's land use plans refer to land uses in slightly different ways, and the consultant team needs to be able to compare “apples to apples” across the entire multi-jurisdictional study area. Using the land use categories developed by Vandewalle, the consultant team developed a current land use map for the entire study area. The future 2050 land use alternatives will be evaluated in large part on how they compare to this 2001 base map. The draft land use scenarios will continue to be refined and ultimately narrowed down by the Committee to five specific scenarios to be evaluated in detail by the consultant team.

**Future Meetings.** Vandewalle staff outlined upcoming meetings, which are as follows:

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Date</th>
<th>Time and Location</th>
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</thead>
<tbody>
<tr>
<td>Individual Jurisdiction Meetings to Discuss Growth</td>
<td>First ½ of December, 2001</td>
<td>Study Area Jurisdictions (times vary)</td>
</tr>
<tr>
<td>NMPAC Meeting</td>
<td>January 9, 2002</td>
<td>4:00 p.m. @ Town of Vienna Hall</td>
</tr>
<tr>
<td>Open-House &quot;Drop-In&quot; Session</td>
<td>Tuesday, January 15, 2002</td>
<td>5:30 to 8:30 p.m. @ the Warner Park Community Recreation Center</td>
</tr>
<tr>
<td>Open-House &quot;Drop-In&quot; Session</td>
<td>Wednesday, January 16, 2002</td>
<td>5:30 to 8:30 p.m. at the Waunakee Middle School Cafeteria</td>
</tr>
<tr>
<td>Open-House &quot;Drop-In&quot; Sessions</td>
<td>Thursday, January 17, 2002</td>
<td>5:00 to 8:00 p.m. at the Middleton Public Library</td>
</tr>
<tr>
<td>½-Day Visioning Workshops</td>
<td>Saturday, January 19, 2002</td>
<td>9:30 a.m. to 1:30 p.m. at the Middleton Public Library</td>
</tr>
<tr>
<td>½-Day Visioning Workshops</td>
<td>Saturday, January 26, 2002</td>
<td>8:30 a.m. to 12:30 p.m. at the Warner Park Community Recreation Center</td>
</tr>
<tr>
<td>½-Day Visioning Workshops</td>
<td>Saturday, February 2, 2002</td>
<td>8:30 a.m. to 12:30 p.m. at the Waunakee Middle School Cafeteria</td>
</tr>
<tr>
<td>Open Mapping Work Sessions</td>
<td>February 7, 8, 11, 12, 14, &amp; 15, 2002</td>
<td>9:00 a.m. to 4:00 p.m. at Vandewalle (120 East Lakeside Street, Madison)</td>
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**Committee Visioning Session.** The remainder of the meeting consisted primarily of a Committee visioning/brainstorming session led by Vandewalle staff. The Committee and others present generated a categorized list of strengths and weaknesses of, opportunities for, and threats to the North Mendota area and the North Mendota Parkway Alternatives Study in general. The results of this session were recorded by the consultant team and will be incorporated into a larger goals and objectives statement to be generated based on a future series of public outreach meetings.
5. HOUSEKEEPING ITEMS

A. DISCUSSION OF POTENTIAL ITEMS FOR FUTURE MEETING AGENDAS

There were no extraordinary items requested by the Committee to be placed on future agendas.

B. NEXT MEETING DATE

The next meeting of the Committee will be at 4:00 p.m. on Wednesday, January 9, 2002 at the Town of Vienna Hall.

6. ADJOURNMENT

The meeting was adjourned by unanimous consent at about 5:50 p.m.

Todd Violante of the Dane County Planning and Development Department prepared the minutes. Please note that these minutes are based on the notes of the recorder and subject to change by the Committee at a subsequent meeting.