

Dane County Library Service
Library Board Meeting Minutes
Thursday, August 4, 2011 12 Noon
Madison Public Library

Board Members present: Duranczyk, Englesby, Ferron, Jensen, Lowe, Martz, Watermolen

Board Members absent: Hochkammer, Petersen.

Staff present: Chase, Driscoll

President Watermolen called the meeting to order at 12:04 p.m..

Public Comment/Correspondence

No public comment was received.

Minutes of the June, 2011 meeting

Watermolen noted that the July meeting was cancelled. Moved by Ferron, seconded by Lowe to approve the minutes of the June meeting as distributed. The motion to approve the minutes passed 7-0.

Approval of Bills for June, 2011

Reports of bills due for payment in June and in July were distributed. Because the agenda noticed approval of the bills for June, it was moved by Ferron, seconded by Lowe to approve the June bills for payment. Motion to approve the bills passed 7-0.

Directors Report

Chase reviewed and updated her report. It was noted that the correct date for the public hearing on the standards is September 1.

2012 Budget Proposal

Chase explained the documents that had been provided. The board considered Decision Item #1 that would provide in excess of the targeted reduction while covering unavoidable cost increases and Decision Item #2 that would provide for 100% funding for municipal libraries in Dane County, including delivery service at the current level. Moved by Duranczyk, seconded by Lowe to approve Decision Items #1 and 2 for submission. Watermolen called the board's attention to the fact that this proposal leaves the library's book and materials budget at the 2010 level – 21% below the 2009 budget. After some discussion, Duranczyk moved and Martz seconded to direct Chase to prepare and include in the proposal Decision Item #3, to restore the Library's Book and Materials Fund to the 2009 base. It was pointed out that this will not restore buying power to the 2010 levels, given inflation over the last two years, but restoring the book and materials budget to its 2009 base will allow the Library Service to provide access to electronic databases and e-books, as well as to keep the print collection current. Motion passed 7-0. Chase will provide copies of the budget to board members when it is submitted.

Consideration of Requests for provisional exemptions from the county library tax

Four libraries failed to meet standards based on their 2010 annual reports. All submitted requests to be granted a provisional exemption from the county library tax in 2011 and each submitted the required plan to bring the library into compliance. Moved by Englesby, seconded by Ferron to grant provisional exemptions to Deerfield, Madison, Mazomanie, and Sun Prairie. Motion passed 7-0.

First review of the 2012 Standards for Public Libraries in Dane County

Chase had been directed to work with the library directors to develop new standards for Dane County. The document presented is a result of this work. The board first reviewed the quantitative standards. Duranczyk noted that the reduction in the standard for minimum hours open for cities over 100,000 was not consistent with the reduction in the standard related to minimum FTE paid staff. Chase indicated that, without a reason to do otherwise, the proposed changes were set to the "basic" level used in the state standards; she would provide an adjustment in the hours open standard that would be consistent with that in the staffing standard. When the Board turned its attention to the narrative standards, Chase distributed additional comments that had been received relative to the standard requiring public libraries in Dane County to share the same ILS. One library had requested that it be dropped, two libraries had requested that it be studied; two libraries requested that it be retained; and fourteen libraries had not responded during the comment period. Chase provided a clarifying language change, "All public libraries must contract for and use the public access catalog, checkout, and cataloging functions of an integrated library system which is used in common by all public libraries located in Dane County."

With these changes in addition to the ones proposed in the document distributed at the meeting, the Board set the public hearing on the standards for Thursday, September 1, 2011 during their regular meeting.

There being no further business, it was moved by Ferron, seconded by Duranczyk to adjourn. Motion passed 7-0. The meeting adjourned at 1:25 p.m.

Julie Anne Chase, recorder