

**DANE COUNTY CRIMINAL JUSTICE COUNCIL  
MINUTES OF THE JANUARY 13, 2012 MEETING**

**MEMBERS PRESENT:** McDonell, Parisi, Foust, Esqueda, Ozanne, Mahoney

**OTHERS PRESENT:** Gail Richardson, Colleen Clark Bernhardt, Jeff Hook, Jeff Kostelic, Lynn Green, Karin Peterson Thurlow

District Attorney Ozanne called the meeting to order at 12:05 p.m. There was no public comment.

Approval of minutes of the December 8, 2011 meeting was before the council... Motion by Foust/Parisi to approve the minutes. Motion carried, 6-0.

Election of officers was before the council. Foust nominated Parisi for chair of the council. McDonell nominated Ozanne for vice chair. There were no other nominations. Motion carried, 6-0 for Parisi to serve as chair of the CJC and Ozanne to serve as vice chair.

Discussion and possible action on a facilitator for the CJC was before the council. Ozanne indicated that there was consensus that the CJC should have a facilitator. Parisi suggested an RFP. Discussion ensued regarding the need to act quickly. Foust and Mahoney wondered if it may be possible to find a trained facilitator for no charge, either from the UW or from the City of Madison. Discussion ensued regarding the scope of work, potentially to include meeting facilitation as well as special projects as directed by the CJC. Colleen Clark Bernhardt offered to share a position description from Eau Claire County.

Motion by Parisi/Esqueda to direct County Board Office staff to develop an RFP for a facilitator to share at the next CJC meeting. Motion carried, 6-0.

Review of Criminal Justice Group activities was before the council. Foust indicated that a small group was meeting to map the process. They were seeking the participation of law enforcement and will meet with the Dane County Chiefs of Police Association in February to seek volunteers.

Scheduling of future meetings was before the council. Motion by Mahoney/McDonell for the CJC to meet on the second and fourth Thursday of each month at noon. Motion carried, 6-0.

Discussion of adding members to the Criminal Justice Council was before the council. Ozanne distributed a resolution that will be introduced at the next County Board meeting to add 3 non-voting members: a representative of the State Public Defenders Office, the Madison Chief of Police, and a representative of a municipal police department appointed by the Dane County Chiefs of Police Association. The additional members would not count toward quorum. Discussion ensued regarding the value of having these key stakeholders at the table. Motion by Mahoney/McDonell to recommend approval of additional members to the CJC. Motion carried, 6-0.

Discussion of Fast Track Court was before the council. Ozanne indicated that there were discussions with the victim witness program regarding this and also research on Chapter 950 requirements. Discussion ensued regarding how such an effort might be implemented, whether fast track cases would be added to Tuesday and Friday proceedings, or if a judge would need to be assigned to manage the caseload.

Discussion continued regarding bail issues and freeing people over the weekend, and the ramifications for specific staff to accomplish this. Foust indicated that a weekend court would require a bailiff, a judge, a lawyer, a court commission, and a court reporter. It might be possible to use the courtroom in the PSB. Ozanne suggested a cost-benefit analysis to determine how much might be saved versus the costs. Foust said that a 2009 study indicated that not enough individuals were freed from jail to cover the costs involved. Discussion ensued regarding the potential for video conferences, potential number of eligible individuals, potential for pleas, and satisfaction of Chapter 950 requirements. Ozanne and Foust indicated they would discuss this topic further with the Public Defenders Office.

A report from the Sheriff on a potential jail medical audit and a Sheriff's Office overtime audit were before the council. Chief Deputy Hook distributed draft scope statements for the two audits. Discussion ensued regarding the focus of the jail medical audit. McDonell noted that the Kalmanoff report pointed to savings from third party billing. Hook said that the Wisconsin law does not allow third party billing of incarcerated individuals.

The CJC discussed the scope of an audit of overtime in the Sheriff's Office. McDonell expressed an interest in knowing how agencies accomplish a lower incidence of overtime. Mahoney indicated that there are a large number of retirees and the Sheriff's Office has no pre-hires. The Sheriff's Office is developing a strategic plan to address overtime and will report to the Public Protection and Judiciary Committee.

Discussion of a records management system was before the council. Mahoney said there is an RFP out to evaluate systems. Ozanne expressed interest in a secure link to the Protect system. He is interested in potential approaches to becoming paperless and the relative cost of scanners versus the on-going cost of records storage. Mahoney said the issue will be whether to invest in a new system or tweak the current system.

Identification of minimum security prisoners was before the council as a discussion item. The Sheriff's Office is working on this topic.

Discussion of the Huber Center was before the council. Mahoney said the Public Protection and Judiciary Committee toured the facility and received an overview of the population. There are 80 to 120 inmates sentenced to Huber and all get evaluated. Discussion ensued regarding approaches to encourage individuals not to violate their Huber privileges. Parisi suggested linking individuals with DHS services. Lynn Green said that many may be eligible for food stamps.

Discussion of the Huber Center lead to a discussion of the possibility of having a day reporting center on the second floor of the center. Potential services could include electronic monitoring,

check in, education, and treatment. Parisi said that employment and training services would be a good addition.

Discussion of a booking assessment tool was before the council. Hook said a key question is whether the Sheriff has the authority to release people. Gail Richardson indicated that the assessment process would flow from the mapping of the process. Mahoney said he had the same concerns about day reporting; he would need to have a conversation with the judges to see if they were comfortable with this model. The council members briefly discussed the LaCrosse model, where the Huber center was closed and replaced with electronic monitoring and day reporting.

Ozanne expressed an interest in the council discussing reinvestment of savings due to efficiencies.

There was no other business.

Motion by Mahoney/Foust to adjourn. Motion carried 6-0 and the council adjourned at 1:15 p.m.

Respectfully submitted,  
Karin Peterson Thurlow, Recorder

*Note: These minutes are the notes of the recorder and are subject to change at a subsequent meeting of the committee.*