

MINUTES
of the
Capital Area Regional Planning Commission

November 10, 2016

CCB Room 357, 210 Martin Luther King Jr. Blvd., Madison WI

6:15 p.m.

Commissioners Present: Steve Arnold, Bradley Cantrell, Lauren Cnare, Mark Geller, Ken Golden, Paul Lawrence (arrived 6:32pm; departed 8:53pm), Peter McKeever, Ed Minihan (arrived 6:57pm), Larry Palm (Chair), David Pfeiffer

Commissioners Absent: Maureen Crombie, Kris Hampton, Caryl Terrell

Staff Present: Linda Firestone, Mike Kakuska, Mike Rupiper, Steve Steinhoff

Others Present: 2 members of the public

1. Roll Call

Chair Palm called the meeting to order at 6:15pm. Quorum was established.

2. **Approval of Minutes of the October 13, 2016 Meeting (*actionable item*)**

Mr. Arnold moved to approve the minutes of the October 13, 2016, meeting; Mr. Golden seconded. The motion passed unanimously on a voice vote.

3. Public Comment on Matters not for Public Hearing

Jon Becker registered to speak as an individual. Mr. Becker was excited to see where AGMV scenario planning is going. He also commended the Commission and staff, especially Steve Steinhoff, for work done during the federally-funded sustainable communities process. Mr. Becker urged the Commission to try to find resources, funding, and time for CARPC staff to extend Ken Potter's study and investigate the high level of Lake Mendota.

4. Report of Chair / Discussion

- a. Discussion of Budget and Personnel Panel (*note*: any members of BPP present at this meeting are invited to speak and will be included in all discussions under this item)

Chair Palm reported that the Budget and Personnel Panel had not met. Chair Palm and Mr. Steinhoff continue to work on the AGMV strategic planning presentation, which has been presented to both the Madison Transit and Parking Commission and the MPO. The vision statement and presentation still need to be refined. Chair Palm has been meeting with Al Matano, Chair of the MPO, to organize a joint meeting of the MPO and CARPC in January or February.

5. Report of Directors

- a. Report of Deputy Director / Report and Discussion on Division of Community and Regional Planning Activities

Steve Steinhoff gave a presentation which included the following slide:

https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_111016/Steinhoff_Presentation_111016.pdf

- b. Report and Discussion on Division of Environmental Resources Planning Activities

- Update on Potential Future Amendments to Sewer Service Areas/Implementation of Past SAA Amendments

Mike Rupiper gave a presentation which may be viewed at

https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_111016/ERPD_Updates_Presentation_111016.pdf

6. Future Agenda Items (Next meeting is January 12, 2017)

1. Election of officers and Executive Committee members.
2. Photos of the Commission will be taken at the January meeting.

7. Presentation of UrbanFootprint Scenario Modeling Tool (Ben Zellers, City of Madison)

Mr. Zellers gave a presentation which may be viewed at:

https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_111016/C-Madison_UrbanFootprint_Presentation_111016.pdf

8. Presentation of Regional Transportation Plan 2050 (Bill Schaefer, Madison Area Transportation Planning Board)

Mr. Schaefer gave a presentation which may be viewed at:

https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_111016/MATPB_RegTransPlan2050_Presentation_111016.pdf

9. Presentation on "Climate Wisconsin 2050: Scenarios of a State of Change" (David Liebl, University of Wisconsin-Madison)

Mr. Liebl gave a presentation which may be viewed at:

https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_111016/Liebl_ChangingClimate_Presentation_111016.pdf

10. Approval of CARPC Bylaw Changes

a. Recommendation for Approval: Amending the CARPC Bylaws to Enable the Commission to Designate the Chairperson as Employee to Fulfill Some of the Duties of the Executive Director Position (*actionable item, supermajority of 8 votes required for approval*)

Mr. Golden moved to amend the CARPC bylaws to enable the Commission to designate the Chairperson as an employee to fulfill some of the duties of the Executive Director position; Mr. Pfeiffer seconded.

A roll call vote was taken. Ayes: Commissioners Arnold, Cantrell, Cnare, Geller, Golden, McKeever, Minihan, Palm, and Pfeiffer. Absent Commissioners: Crombie, Hampton, Lawrence, and Terrell. Motion passed on roll call vote.

11. Report of the Executive Committee

a. Recommendation for Approval: Authorize Deputy Director to Execute Agreement with Wisconsin Center for Educational Research to Develop a Regional Planning Simulation for use in A Greater Madison Vision (*actionable item*)

b. Recommendation for Approval: Position Descriptions for Executive Chairperson, Deputy Director, and Division Director, Community and Regional Development Planning (*actionable item*)

c. Recommendation for Approval: Compensating the Executive Chair (Chairperson Designated by Commission as an Employee to Fulfill Some Executive Director Responsibilities) in 2017 With a Fixed Monthly Payment of \$500 Based on an Estimation of 20 Hours of Work at \$25 per Hour (*actionable item*)

d. Recommendation for Approval: Authorization of Deputy Director to Execute Title VI Non-Discrimination Agreement with the Wisconsin Department of Transportation

e. Approval of Evaluation Process for Deputy Director

f. Approval of \$500 contribution to Dane County Housing Initiative, Housing Gap Video Project

g. Approval of November 2016 Disbursements and Treasurer's Reports for October 2016

Regarding item #11.d., Chair Palm stated that staff will send a letter to the Wisconsin Department of Transportation with the signed agreement stating that CARPC's non-discrimination policy exceeds the non-discrimination clause listed in the Title VI agreement.

Mr. Golden moved to accept the Executive Committee recommendations; Mr. McKeever seconded. Motion passed on voice vote.

12. Adoption of CARPC Resolution 2016-18 Expressing Appreciation to Zach Brandon for His Service and Contribution to the Capital Area Regional Planning Commission

Mr. McKeever moved to approve CARPC Resolution 2016-18; Mr. Geller seconded. Motion passed on voice vote.

13. Adoption of CARPC Resolution 2016-19 Expressing Appreciation to Evan Touchett for His Service and Contribution to the Capital Area Regional Planning Commission

Mr. Golden moved to approve CARPC Resolution 2016-19; Ms. Cnare seconded. Motion passed on voice vote.

14. **Rescind the Approval of the Minutes of the September 8, 2016, Meeting of the Capital Area Regional Planning Commission; Amend the Minutes of the September 8, 2016, Meeting of the Capital Area Regional Planning Commission; Adopt the Amended Minutes of the September 8, 2016, Meeting of the Capital Area Regional Planning Commission (*actionable item*)**

Mr. Golden moved to rescind approval of the minutes of the September 8, 2016, meeting of the Capital Area Regional Planning Commission; Mr. Arnold seconded. Motion passed on voice vote.

Mr. Golden moved to amend the minutes of the September 8, 2016, meeting of the Capital Area Regional Planning Commission by changing "paragraph 1.b." in paragraph 10.c. of the minutes to read "paragraph 2"; Mr. Arnold seconded. Motion passed on voice vote.

Mr. Golden moved to adopt the amended minutes of the September 8, 2016, meeting of the Capital Area Regional Planning Commission; Mr. Arnold seconded. Motion passed on voice vote.

15. Adjournment

Ms. Cnare moved to adjourn; Mr. Golden seconded. The motion passed on a voice vote. The meeting adjourned at 9:11pm.

Minutes taken by Linda Firestone

Respectfully Submitted:


Kris Hampton, Secretary

