

**MINUTES**  
of the  
Capital Area Regional Planning Commission

July 14, 2016

CCB Room 351, 210 Martin Luther King Jr. Blvd., Madison WI

6:15 p.m.

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Commissioners Present: Steve Arnold, Lauren Cnare, Mark Geller, Ken Golden, Kris Hampton, Peter McKeever (arrived 6:23pm), Larry Palm (Chair), David Pfeiffer

Commissioners Absent: Zach Brandon, Paul Lawrence, Ed Minihan, Caryl Terrell, Evan Touchett

Staff Present: Linda Firestone, Sean Higgins (arrived 6:38pm, departed 9:02pm), Mike Kakuska (arrived 6:58pm; departed 9:03pm), Sharon Knauf, Mike Rupiper, Steve Steinhoff, Tony Vandermuss (departed 9:02pm)

Others Present: 3 members of the public

1. Roll Call

Chair Palm called the meeting to order at 6:20pm. Quorum was established.

2. Approval of Minutes of the June 9, 2016 Meeting (*actionable item*)

Mr. Arnold moved to approve the minutes of the June 9, 2016, meeting with one revision to the first paragraph of item 16, which should say "...farmland loss mitigation..." instead of "...farmland mitigation loss..."; Mr. Pfeiffer seconded. The motion passed unanimously on a voice vote.

3. Public Comment on Matters not for Public Hearing

No members of the public wished to speak at this time.

4. Discussion of Budget & Personnel Panel (*note: any members of BPP present at this meeting are invited to speak and will be included in all discussions under this item*)

No members of the BPP were present other than Chair Palm. The meeting with the BPP to discuss the levy charge that was scheduled for July 13th was cancelled because one of the appointing authorities had not responded to the meeting invitation.

5. Report of Chair / Discussion

Chair Palm explained the intent of the report of the Executive Committee, which shared the discussions and recommendations that the Executive Committee had at its meeting on July 11th.

6. Report of Deputy Director / Report and Discussion on Division of Community and Regional Planning Activities

Mr. Steinhoff gave a report based on the materials provided in the packet for item 6 on page 9.

7. Report and Discussion on Division of Environmental Resources Planning Activities

Mr. Rupiper gave a report based on the materials provided in the packet for item 7 on page 11.

8. A Greater Madison Vision

a. Presentation

Mr. Steinhoff gave a presentation which may be viewed at:  
[https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC\\_071416/AGMV\\_071416.pdf](https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_071416/AGMV_071416.pdf)

b. Questions and Discussion

Discussion ensued.

**7:00 PM Items for Public Hearing**

9. Amendment of the *Dane County Water Quality Plan* and Amending the *Dane County Land Use and Transportation Plan* by Revising the Central Urban Service Area Boundaries in the Village of McFarland

a. Water Quality Plan

- i. Amendment Overview and Water Quality Plan / Water Quality Impact Assessment Staff Presentation

Mr. Rupiper gave a presentation that may be viewed at:

[https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC\\_071416/McFarland\\_StaffAnalysis\\_071416.pdf](https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_071416/McFarland_StaffAnalysis_071416.pdf)

- ii. Questions of Staff Presentation

Discussion ensued.

- iii. Open Public Hearing to Take Testimony from Registrants; Close Public Hearing

Chair Palm opened the public hearing.

Registered members of the public included Arlyn Halvorson (President, McFarland School District), Brett Biver (Civil Engineer, McFarland School District), and Brian Berquist (Village of McFarland Engineer). All registered members supported the amendment and were available for questions.

Discussion between the Commissioners and the public ensued.

Chair Palm closed the public hearing.

- iv. **Approval of CARPC Resolution 2016-10-A Recommending to the Wisconsin Department of Natural Resources (WDNR) amendment of the WDNR Areawide *Water Quality Management Plan* by revising the Central Urban Service Area boundaries in the Village of McFarland (*actionable item, supermajority of 8 votes required for approval*)**

Mr. Golden moved to approve CARPC Resolution 2016-10-A; Mr. Hampton seconded.

A roll call vote was taken. Ayes: Commissioners Arnold, Cnare, Geller, Golden, Hampton, McKeever, Palm, and Pfeiffer. Absent: Commissioners Brandon, Lawrence, Minihan, Terrell, and Touchett. Motion passed on roll call vote.

b. Dane County Land Use and Transportation Plan

- i. Consistency Between Central Urban Service Area and City of McFarland Trends and the Dane County Land Use and Transportation Plan Staff Presentation (Sean Higgins)

Mr. Higgins gave a presentation which may be viewed at:

[https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC\\_071416/McFarland\\_USA\\_Trends\\_071416.pdf](https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_071416/McFarland_USA_Trends_071416.pdf)

- ii. Questions of Staff Presentation

Discussion ensued.

Mr. Arnold stated that the presentation contained a lot of information about the affordability of housing and the 30% of median income. Very often focusing on that leads to the "drive until you qualify" phenomenon. Mr. Arnold wondered if any of the staff analysis looked at housing plus transportation under 45%, because a balanced community with lots of employment can have lots of internal trips and things can be fairly affordable. In a bedroom community where everyone has to drive someplace else to work, even though it may appear to be affordable, if there are no nearby

jobs and every adult has to have a car, then affordability of housing plus transportation goes through the roof. Mr. Arnold requested that this information be part of the staff analysis in the future.

Mr. Golden asked that the minutes reflect that he would like the MPO to lay out where potential municipal bus routes might be and to see that in an appropriate bigger proposal rather than in a USA amendment that is just for a school. Placement of multi-family housing and the percentage of multi-family housing is critical. It is great that the multi-family home percentage went from 3.8% to 4.2% but 5% is needed to be minimally effective for transit. That does not mean the whole community but it should be that way along the transit route. McFarland has been reticent to do transit, but, because of the Madison developments north of Siggelkow Road, if we ever get a regional transit entity, transit may be somewhere near or in the area. Mr. Golden also stated that he completely agreed with Commissioner Arnold to the extent that we could do transportation plus housing, particularly in the suburban communities, as well as the outlying areas of Madison. The MPO has commuting charts that show what percentage of trips are coming into the City and what is the reverse commute. So inferences can be made about "bedroom community" or not. McFarland is a little less significant than Mount Horeb but, if data on the neighborhood came in, Mr. Golden would want to see that entire context because then we would have to talk to McFarland about its growth area and its community. If McFarland is only adding more single family homes, McFarland might not get Mr. Golden's vote in that neighborhood. Mr. Golden wants to see some multi-family units because all of the multi-family units that McFarland does not provide will be provided by other communities in the County.

- iii. Open Public Hearing to take testimony from registrants; close Public Hearing

Chair Palm opened the public hearing.

Registered members of the public included Arlyn Halvorson (President, McFarland School District), Brett Biber (Civil Engineer, McFarland School District), and Brian Berquist (Village of McFarland Engineer). All registered members supported the amendment and were available for questions.

Discussion between the Commissioners and the members of the public ensued.

Chair Palm closed the public hearing.

- iv. **Approval of CARPC Resolution 2016-10-B Amending the *Dane County Land Use and Transportation Plan* by revising the Central Urban Service Area boundaries in the Village of McFarland (*actionable item, supermajority of 8 votes required for approval*)**

Mr. Golden moved to approve CARPC Resolution 2016-10-B; Ms. Cnare seconded.

Mr. Golden moved to add two ideas to the resolution that were not conditions, nothing that was mandatory but which could be considered. Item #7 would read "Consider traffic calming installations on streets impacted by the estimated increase of 750 vehicle trips." Item #8 would read "Consider working with the MPO and Metro Transit to identify potential future transit routes." Mr. McKeever seconded the amendment. The amendment passed unanimously on a voice vote.

Mr. Arnold asked that the minutes reflect the following: I offer a recommendation to item #4. The general public is starting to learn the connection between active living and health. "Active living" means walking and biking and healthy food. There is a national program sponsored by the USDOT called "Safe Routes to School." This program is your second line of defense. The first thing you should do is have schools on safe routes. Looking at the maps you have here the potential to get a site plan that will really help connect this school site to the nearby neighborhoods. Often school sites are designed by people with the assumption that everyone will drive there. I would urge you as you go from your conceptual to your actual site plan to really tap into the expertise of folks that really can help make that biking and walking connection comfortable routes for kids so that you are not trying to recruit parents for walking school buses and you are not trying overcome parental fears. They can see that the kids are going along routes that are not adjacent to roads, that they are not going to use bike lanes or paved shoulders to get to school, but rather walking on sidewalks and walking on quiet neighborhood streets and off-road paths.

This is an informal recommendation from CARPC to you to look at that because you are at the point where you can really do something about it.

A roll call vote was taken to approve the amended resolution. Ayes: Commissioners Arnold, Cnare, Geller, Golden, Hampton, McKeever, Palm, and Pfeiffer. Absent: Commissioners Brandon, Lawrence, Minihan, Terrell and Touchett. The amended resolution passed on a roll call vote.

10. Update on Potential Future Amendments to Urban Service or Limited Service Areas / Implementation of Past USA or LSA Amendments

Mr. Rupiper gave a presentation which may be viewed at:

[https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC\\_071416/USA\\_Updates\\_071416.pdf](https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_071416/USA_Updates_071416.pdf)

Mr. Rupiper stated that an application for a variance to an environmental corridor will be on the September 2016 agenda.

Mr. McKeever requested that staff give a short presentation on what is entailed in a public sewer extension review at a future CARPC meeting. Mr. McKeever was interested to know what process the staff goes through in doing a review, what staff looks at, and how the review works.

11. Report of the Executive Committee (Larry Palm)

Chair Palm explained the purpose and intent of this report by the Executive Committee. He also reviewed details of each of the below items.

Mr. Golden moved to accept the report of the Executive Committee and adopt any of the recommendations that are in the report; Mr. Geller seconded.

a. **Recommendation for Approval: Separation of CARPC Actions on Amendments to the *Dane County Water Quality Plan* and the *Dane County Land Use and Transportation Plan* (actionable item)**

Mr. Golden moved to separate the document in item 11.a. from the original motion; Mr. McKeever seconded. The motion passed unanimously by voice vote.

Mr. Golden moved to refer the document in item 11.a. back to the Executive Committee; Mr. McKeever seconded. The motion passed unanimously by voice vote.

b. **Recommendation for Approval: Draft 2017 Work Program (actionable item)**

c. **Recommendation for Approval: Draft 2017 Budget (actionable item)**

The amended main motion passed unanimously on a voice vote.

d. CARPC Meeting Minutes

Chair Palm asked that the minutes reflect the Commission had the discussion regarding CARPC meeting minutes.

12. Approval of Service Area Amendment Fees

Mr. Rupiper briefly reviewed the presentation that was given at the Executive Committee meeting. This presentation may be viewed at:

[https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC\\_071416/SSAA\\_Fees\\_071416.pdf](https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_071416/SSAA_Fees_071416.pdf)

a. **Review and Approval of Analysis of Three-Year USA/LSA Processing Costs (actionable item)**

b. **Review and Approval of USA/LSA Fee Policies Including Minimal Fees and Waivers for Hardship (actionable item)**

Mr. Golden moved to adopt the fee policy as presented; Mr. Pfeiffer seconded.

Chair Palm gave a brief overview of the changes made to the service area amendment fees.

The motion passed unanimously on a voice vote.

Next steps include: (1) sending the proposal of the new fees to the BPP for review; (2) holding a public hearing; (3) officially adopting the proposal as a resolution; (4) sending the revised fee schedule to all municipalities in Dane County before January 1, 2017.

13. Farmland Loss Mitigation 3 Report

a. Presentation

Mr. Higgins gave a presentation which may be viewed at:

[https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC\\_071416/FLM3\\_071416.pdf](https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_071416/FLM3_071416.pdf)

Mr. Higgins stated that staff would bring a fuller set of recommendations for the Commission to discuss next month.

b. Questions and Discussion

Discussion ensued.

Mr. Arnold asked that the minutes reflect the following: I urge staff to look for a bias or prejudice towards large-acre field crops and potential neglect of some of these more progressive, newfangled things that people are making money on. There are certain things that we must do right now so that we do not burn up the planet and poison ourselves or have the last world war. I give it to our species to figure out by the end of this century how to control our population, because obviously growth is not sustainable. We have a limited planet and if we keep putting more people on it and everything that they want, like cars, meat production, and things like that, we know that is not a long-term viable strategy. By viable, I mean very literally. I think that it is very interesting that you propose 200-year projections because that leads us directly to face that issue. Population control is a third rail for politicians right now. That can be very exciting and very important, but it might be pretty controversial. So I like that idea.

14. Presentation on Stormwater Management Rainfall Design Storms – NOAA Atlas 14)

Mr. Vandermuss gave a presentation which may be viewed at:

[https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC\\_071416/NOAA\\_Atlas14\\_071416.pdf](https://danedocs.countyofdane.com/webdocs/PDF/capd/2016/Misc/CARPC_071416/NOAA_Atlas14_071416.pdf)

Discussion ensued.

15. **Authorizing the Release of the Draft Appendix G: *Dane County Groundwater Protection Planning Framework* for Public Review and Comment and Setting an August 11, 2016 Public Hearing Date (*actionable item*)**

Mr. McKeever moved to authorize the release of the Draft Appendix G: *Dane County Groundwater Protection Planning Framework* for public review and comment and setting an August, 11, 2016 Public Hearing date; Mr. Golden seconded. The motion passed unanimously on a voice vote.

16. Future Agenda Items (Next meeting is August 11, 2016)

17. Adjournment

Mr. Hampton moved to adjourn; Mr. Arnold seconded. The motion passed unanimously on a voice vote. The meeting adjourned at 9:32pm.

Minutes taken by Sharon Knauf and Linda Firestone



