

Dept:	Administration	15	DANE COUNTY	Fund Name:	General Fund
Prgm:	Purchasing	114/11		Fund No:	1110

Mission:

To procure goods and services, professional and non-professional, required for the operation of Dane County government at the lowest possible cost to the taxpayer, while maintaining the fairness and integrity of public purchasing laws. To administer the Contract Compliance Program. To dispose of surplus property.

Description:

The Purchasing Division evaluates the product and service needs of county government, ensuring availability at the most advantageous cost. Product suitability is determined through application and information research which identifies quality and economic impact. Professional services are acquired through contract administration, which includes development of written requests for proposals, evaluation, interviews (if necessary), negotiations and final vendor selection. The Contract Compliance Program enforces and monitors contractor performance relative to workforce representation of protected groups/members, and promotes and oversees participation and contracting opportunities for businesses operated by minorities, women and people with disabilities.

	Actual 2006	Adopted 2007	2006 Carry Forward	Board Transfers	Budget As Modified	2007 YTD	Estimated 2007	Executive Recommended
PROGRAM EXPENDITURES								
Personal Services	\$147,043	\$161,800	\$0	\$0	\$161,800	\$55,751	\$172,331	\$180,600
Operating Expenses	\$6,642	\$12,020	\$0	\$0	\$12,020	\$1,200	\$8,181	\$12,020
Contractual Services	\$300	\$300	\$0	\$0	\$300	\$0	\$300	\$300
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$153,985	\$174,120	\$0	\$0	\$174,120	\$56,950	\$180,812	\$192,920
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$10,020	\$15,000	\$0	\$0	\$15,000	\$5,580	\$10,120	\$15,000
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$3,032	\$0	\$0	\$0	\$0	\$148	\$148	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$13,052	\$15,000	\$0	\$0	\$15,000	\$5,728	\$10,268	\$15,000
GPR SUPPORT	\$140,933	\$159,120			\$159,120			\$177,920
F.T.E. STAFF	2.000	2.000					2.000	2.000

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DI#	NONE	2008 Base	Net Decision Items							2008 Adopted Budget
			01	02	03	04	05	06	07	
PROGRAM EXPENDITURES										
	Personal Services	\$180,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$180,600
	Operating Expenses	\$12,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,020
	Contractual Services	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300
	Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL	\$192,920	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$192,920
PROGRAM REVENUE										
	Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Public Charges for Services	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
	Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
	GPR SUPPORT	\$177,920	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$177,920
	F.T.E. STAFF	2.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	2.000

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE			Expenditures	Revenue	GPR Support
2008 BUDGET BASE			\$192,920	\$15,000	\$177,920
2008 ADOPTED BUDGET			\$192,920	\$15,000	\$177,920