DANE COUNTY MARRIAGE CERTIFICATE APPLICATION

* * * NO PERSONAL CHECKS * * *

Mail orders: send completed form, self-addressed stamped envelope and **MONEY ORDER** to:

REGISTER OF DEEDS, PO BOX 1438, MADISON WI 53701-1438

Visit our website at: http://www.countyofdane.com/regdeeds/default.aspx or call 608-266-4142 for more information.

PENALTIES: Any person who willfully and knowingly makes a false application for a marriage certificate shall be fined not more than $1,000 or imprisoned not more than 90 days, or both, per s. 69.24(2), Wis. Stats. Any person who willfully and knowingly obtains a marriage certificate for fraudulent purposes is guilty of a Class I felony [a fine of not more than $10,000 or imprisonment of not more than 3 years and 6 months, or both, per s. 69.24(1), Wis. Stats.].

COMPLETE ALL SECTIONS--VALID ID WITH CURRENT ADDRESS REQUIRED TO PICK UP IN PERSON

WHO ARE YOU?

THIS SECTION IS ABOUT THE PERSON ACTUALLY RECEIVING THE RECORD, NOT NECESSARILY THE PERSON ON THE RECORD.

YOUR Name (Please Print)	YOUR Daytime Telephone ( )

IMPORTANT: I hereby attest that the information provided on this application is correct to the best of my knowledge and belief and that I am entitled to copies of the requested vital record in accordance with the categories listed below.

YOUR Signature	Today's Date

YOUR Full Address/City / State / Zip	IF RECORD IS BEING MAILED TO YOU and Address is different:

STATE/TYPE OF VALID PHOTO ID	PHOTO ID NUMBER	EXPIRATION DATE

WHOSE RECORD DO YOU WANT?

According to Wisconsin State Statute, a CERTIFIED copy of a MARRIAGE record is only available to a person with a "Direct and Tangible Interest". If you do not meet the criteria for boxes A – E, you can only receive an uncertified copy.

CHECK ONE to indicate how the PERSON(S) NAMED ON THE RECORD are related to you:

☐ A. **MYSELF** - I am one of the PERSONS NAMED on the record.

☐ B. **I AM THE** (Circle one): **PARENT CHILD BROTHER/SISTER GRANDPARENT CURRENT SPOUSE CURRENT DOMESTIC PARTNER** of the PERSON(S) NAMED on the record. Only **immediate family** (those listed above) may obtain a certified copy.

☐ C. I am the **LEGAL GUARDIAN/CUSTODIAN** of a PERSON NAMED on the record. **PROOF REQUIRED.**

☐ D. I am a **REPRESENTATIVE AUTHORIZED IN WRITING** by any of the aforementioned (A through C). Specify whom you represent:_____ **WRITTEN AUTHORIZATION MUST ACCOMPANY THIS FORM.**

☐ E. **TO DETERMINE OR PROTECT A PERSONAL OR PROPERTY RIGHT** for myself/mychild/my client/my agency. Specify interest (REQUIRED):_____ **PROOF REQUIRED.**

☐ F: **OTHER:** Uncertified copy only. Copy will not be used for identification purposes. Cost is the same as certified.

HOW MANY?

HOW MANY DO YOU WANT? _____ **TOTAL FEE = $**_____

Cost is $20 for search and first certified copy and $3 for each additional certified copy issued at same time as first copy. Uncertified copies cost the same as certified.

FIRST COPY FEE IS NOT REFUNDABLE IF NO RECORD IS FOUND.

MARRIAGE INFORMATION

FULL NAME OF GROOM

First	Middle	Last

FULL MAIDEN NAME OF BRIDE (name on birth certificate)

First	Middle	Last

WHERE MARRIED - CITY, VILLAGE, OR TOWNSHIP	COUNTY	DATE OF MARRIAGE
	DANE ONLY	

CERTIFICATE NUMBER(S): CLERK: