



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

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TRAVIS MYREN
Director of Administration

CHARLES HICKLIN
Controller

DATE: July 7, 2011
TO: All Proposers, Request For Proposals #111054: Anderson Farm Master Plan
FROM: Carolyn Clow, Purchasing Agent
SUBJECT: **ADDENDUM #1**

Questions and answers provided below in response to questions received.

Question #1 Could a map of the property be made available?

Answer #1 A map of the property is attached. The property itself is outlined in yellow, with other areas that are referenced in the RFP (such as the optioned lands and the town park) also shown on this map.

Question #2 Is there a budget for the project?

Answer #2 Dane County has budgeted \$15,000 - \$20,000 for the project.

Question #3 Is there a potential program of recreational activities for the park?

Answer #3 Dane County hopes to identify the recreational activities during the master planning process. Potential uses may include but are not limited to sustainable agriculture (e.g. community gardens), hiking trails, dog exercise area and some active recreation if partners are identified to cover costs and traffic and other concerns can be addressed.

Question #4 What is the project budget for services?

Answer #4 See answer #2.

Question #5 What is the desired project completion date?

Answer #5 There is no desired project completion date. Dane County Parks anticipates that the project will take approximately 6-9 months.

Question #6 Section 5.2. references Section 1.3.2 and tasks 1-6. I am not finding these in the

RFP.

Answer #6 The tasks and deliverables are described in Section 1.3.2 and should guide the itemized costs requested in Section 5.2. You will not find tasks labeled 1-6 (this was a formatting mistake)

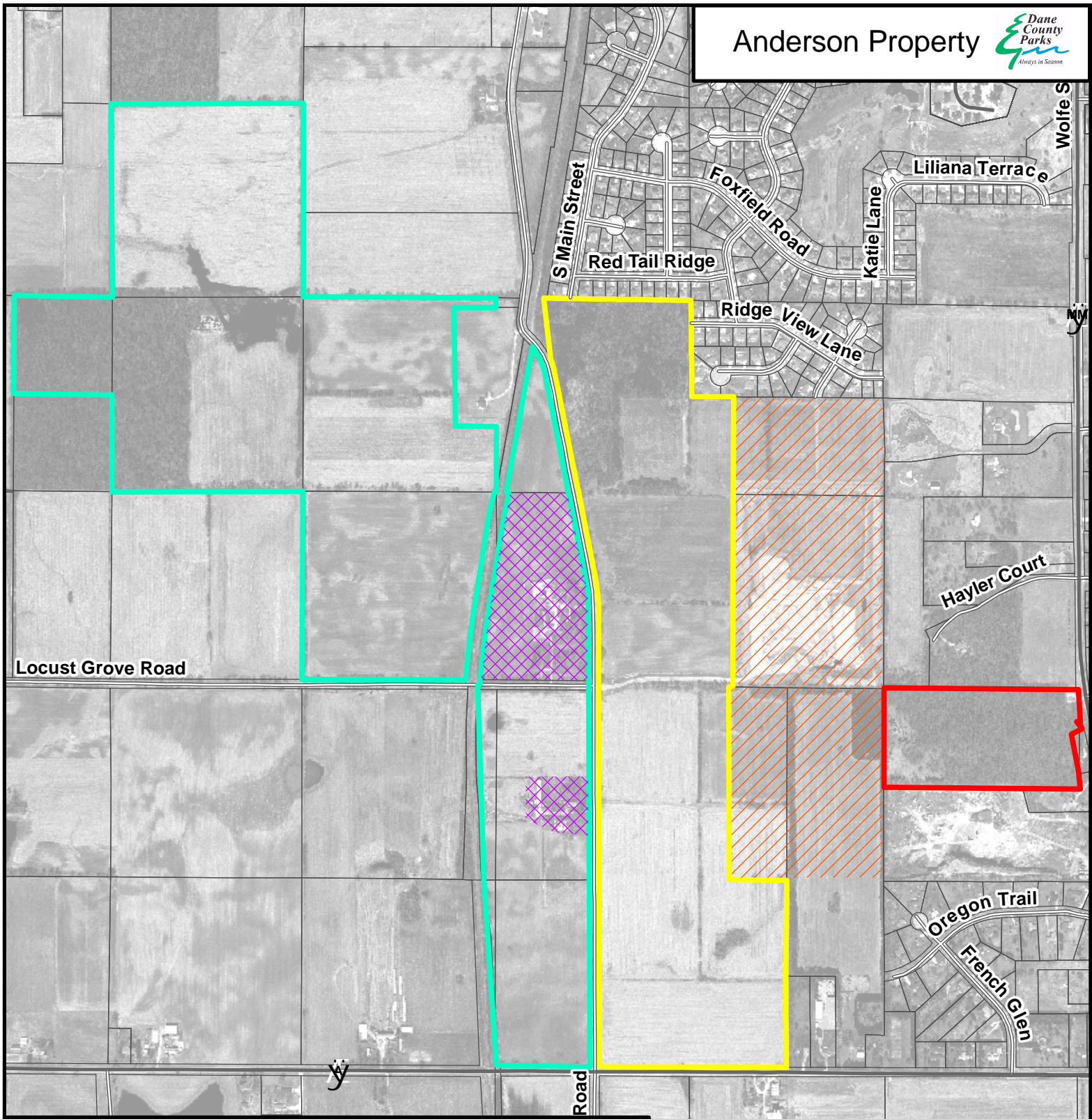
Question #7 *Please clarify if Attachment F, Cost Financial Proposal is the page to be used for the separate cost proposal required in Section 5 or is it to be submitted with the technical proposal as the RFP implies?*

Answer #7 Submit Attachment F in a separate envelope.






Question #8 *How will the lowest cost be scored equitably if the proposed project approach and scope of services description requested in Section 4.7 for creative and efficiency reasons does not match the RFP scope of work described in Section 1.2. ? To keep pricing equitable and to allow for accurate comparison, it would be helpful if the county provided a cost form for all consultants to submit.*

Answer #8 While cost is a factor, the evaluation criteria outlined in Section 3.4 indicate that the County will also consider other relevant factors.

Please acknowledge receipt of this addendum by noting “Addendum #1 Received” on the bottom of the Signature Affidavit when you submit your bid.



Map 2: Property Boundary

-  Dane County Parkland
-  Anderson Property Under Option by Dane County through 2012
-  Anderson Farmsteads - NOT UNDER OPTION
-  Payne & Dolan Quarry - NOT INCLUDED IN SALE
-  Bicentennial Park (Town of Oregon)

