



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
Room 425 City-County Building
210 Martin Luther King Jr. Blvd.
Madison, WI 53703-3345
608/266-4131
FAX 608/266-4425 TDD 608/266-4941

TRAVIS MYREN
Director of Administration

CHARLES HICKLIN
Controller

ADDENDUM #1

DATE: June 2, 2011
TO: All Prospective Proposers
SUBJECT: **Request for Proposal # 111049**
Contractor Services to Conduct Three (3) HSEEP Compliant Table Top Emergency Management Exercises

The following addendum becomes a part of the above referenced RFP. All other terms and conditions remain in effect, unchanged.

The following is a listing of clarification answers to questions received up until May 24, 2011

Question 1: Given the financial limitations of these exercises, would the County be open to embracing technology such as webinars to conduct the tabletop exercise so that the exercises could be more beneficial to more people?

The County would be open to considering a webinar to conduct some but not all of these exercises. If the County believes its goals and objectives for the exercise under consideration for a webinar format can be fully realized we may proceed with a webinar. Vendors should not however plan on the webinar format when submitting their proposals. All exercises no matter how they are conducted must be fully HSEEP compliant.

Question 2: Is the bidder allowed to use discretion by bidding on only one or two of the exercises, instead of bidding to do all three?

No. The bidder is bidding on the package of exercises as written.

Question 3: The third exercise (#8232) mentions a potential due date of June 30 which is the estimated start date of this contract according to the RFP. Will this exercise be extended to the end of September as was mentioned a possibility in the RFP?

The exercise date for #8232 will be extended to the end of September, 2011

Please acknowledge receipt of addendum(s) on the bottom of the Signature Affidavit when you submit your proposal.

If you have any questions regarding this addendum, please contact me at 608/267-3523.

Francisco Silva, CPPB
Purchasing Agent