



**COUNTY OF DANE**  
**DEPARTMENT OF ADMINISTRATION**  
**PURCHASING DIVISION**

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BONNIE HAMMERSLEY  
Director of Administration

CHARLES HICKLIN  
Controller

DATE: December 13, 2006

TO: All Proposers  
Request For Proposals #106146: Printer Repair Services

FROM: Carolyn Clow, Purchasing Agent

SUBJECT: **ADDENDUM #2**

**Section 4.1: Service Technicians is amended as follows:**

**Service Technician:**

Dane County requires that the successful Bidder be a Hewlett-Packard authorized service representative. Service technicians must be based in the Madison metropolitan area and must have, at a minimum, ~~A+ certification and~~ Hewlett-Packard warranty repair certification. All service technicians assigned to repair calls at Dane County will be regular full-time employees of the successful Bidder. Contracted employees and sub-contractors, whether individuals or firms, will not be allowed to service Dane County hardware units. They will also need to sign Dane County's Conflict of Interest and Confidentiality statements. Background checks are required for any personnel servicing printers at the Dane County Sheriff locations.