



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

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DATE: December 21, 2005
TO: All Proposers
Request For Proposals #105138
FROM: David Radisewitz, Hazardous Waste Manager
SUBJECT: **ADDENDUM #1**

Please note: If necessary, in-person interviews will be conducted on January 5th, 2006 in Madison, WI. Vendors will be notified of the need for an interview on the afternoon of the 3rd. The County requests that all vendors make arrangements to be available on January 5th if necessary.

**The following answers are provided in response to questions received:
Vendor Questions / Dane County Responses for Dane County RFP #105138**

1. I. General Specifications, Letter Q., item #6, Letter D on page 6 states: "All payments shall be based on one of the following unit prices...1) unit prices per pound of waste material packed 2)...Per pound of waste material bulked." I read this to imply that the weight of the container is not included in the billable weight. However, the next paragraph, letter E, states "the net weight of each waste category...shall be determined by weighing each packed container including the weight of the container." Please clarify if the weight of the container is to be included in the billable weight of the waste.

Answer 1. When weight is the unit price, the weight of the container is to be included in the billable price to reflect the industry norm, so long as the container is to be properly disposed of.

Under General Specifications, Letter Q., item #6, Letter E should read as "The weight of each waste category (as listed in the Specifications) shall be determined by weighing each packed container including the weight of the container. Each container shall contain only one waste category."

2. III. HHW Collections Specifications, Letter A, item #1 states: "Dane County's waste shall not be mixed with the waste from any other facility at any time during the disposal process." If taken in the strictest of context, this would exclude almost any disposal method since even in-drum incineration leaves ash that has to mixed with other wastes before final disposal. I believe this is intended to refer to the time prior to manifest termination at the initial disposal facility and not all portions of the disposal process. Please clarify what is meant by "any time during the disposal process."

Answer 2. Dane County's waste shall not be mixed with the waste from any other facility until after the manifest has been terminated at the disposal facility, so long as the waste can be tracked to its final disposition at the end disposal site for the purposes of generating a certificate of destruction/ recycling (COD) from the end site. Dane County must be able to trace the waste via a paper trail provided by the vender in the COD packet from when it is manifested at our site until it is destroyed/recycled at the end disposal site.

3. Is the 48-foot trailer that is left at the facility required to have a liftgate?

Answer 3. A liftgate is not needed on the trailer so long as it can be loaded with a forklift. There is no loading dock available at the site.

4. On Schedule A, for Halogens, can we provide a price breakdown by range of Halogens (i.e. 0-5%, 10-15%, >20%, etc.)?

Answer 4. Proposers shall provide one cost for disposal of a solvent drum containing halogenated solvent. This cost should reflect the cost for disposal of a solvent drum that has just a high enough concentration of halogens for the drum to be considered halogenated solvent.

5. On Schedule A, for Flammable Gas, does this line item include Propane Gas only?

Answer 5. For the purposes of this RFP, Flammable Gas is synonymous with loose-packed aerosol containers (ie: spray cans). Vendors are encouraged to provide a cost for disposal of one-pound and 20-pound propane cylinders; however, the prices will not be evaluated as part of Schedule A. Innovative/cost effective recycling options for propane cylinders would be reflected in the "Overall Responsiveness" category of the evaluation process.

6. On Schedule A, PCB Containing Devices, what does this line item consist of? Ballasts? Capacitors? Transformers? Or, all of the above?

Answer 6. The Dane County PCB containing devices wastestream consists of almost exclusively oil-filled fluorescent lighting ballasts. A very small number of small oil filled capacitors may also be included. Transformers or other large volume oil containing devices are not normally accepted by the program, and would not be included in this wastestream.

7. A vendor takes title to Dane County waste once its received at their initial receiving/processing TSD facility. The waste will be shipped to another end disposal site for disposal. Will COD's from initial receiving/processing TSD facility suffice for remittance of final 20% of invoice?

Answer 7. No. The final 20% retainage is not released until the vendor provides a COD packet that includes the COD from the actual end disposal site. See "Answer 2" above.

8. Under section I, letter P, item 1. Can you clarify what type of policy is meant by "Sudden & Accidental PCB Pollution?" Would this be insurance covered under a Pollution Legal Liability policy?

Answer 8. Sudden and Accidental is just that, an accident that is unanticipated such as a vehicle accident where hazardous material is spilled. Vendors should contact their own insurance agents to determine if it's covered under their pollution liability policies.

9. Should the price requests for Alkaline Batteries, NiCad Batteries, Sealed Lead Acid Batteries, Car Batteries, Mercury Batteries, and Zinc Oxide be included in the RFP# 105138?

Answer 9. Currently, Dane County does not accept automotive batteries since there are other no-cost disposal options available for disposal throughout the County. Dane County is currently participating in the RBRC program and disposing of small rechargeable batteries at no-cost. Vendors are encouraged to provide a cost for disposal of disposable batteries (alkaline, zinc oxide, carbide, etc.); however, the prices will not be evaluated as part of Schedule A. Innovative/cost effective recycling/disposal options for disposable batteries would be reflected in the "Overall Responsiveness" category of the evaluation process.

10. Price Quotation, Schedule A, page 15 , last item under Handling, Transport, and Disposal "Waste not otherwise specified (pumpable for fuel blending)": It appears that

this kind of waste is already covered earlier in the table under the "non halogenated Solvent" item. Can you clarify the difference between these two items.

Answer 10. "Waste not otherwise specified (pumpable for fuel blending)" should be changed to read "Waste not otherwise specified (dispersible, not pumpable, for fuel blending)". This waste stream would include sludges, partially dried paint, oil solids, etc.

Section M Evaluation of Proposals has been expanded and revised and is replaced by the following:

Maximum award 1000 pts

25% Quality of Service - The Contractor will be evaluated based on their experience, personnel, training, and references.

250 pts

1. A description of qualifications, experience, specialized equipment, organization, and resources. Include any experience with programs accepting household hazardous waste, agricultural wastes, very small quantity generator (vsqg) waste, and mobile programs.
2. A list of at least 5 projects which demonstrate the firms competence to perform work similar to that required on this project. Include a table listing the name of the facility, the contact person with telephone number, the date of work, a description of the work involved including waste volumes and number of events/pick-ups, and the fees for your work.
3. A list of staff who will be committed to the project with their professional resumes and societal affiliations. Limit resumes to only those personnel who will have major project involvement. Changes in personnel listed here and assigned to the project will not be allowed without permission from Dane County.
4. Describe the techniques to be used in approaching the project. Describe special response procedures for spill situations and the receipt of any especially dangerous material (such as picric acid, ether, or permanganates).
5. Evidence of financial stability. Provide the last three audited fiscal statements for your company.
6. Describe your organization's experience conducting one-day satellite HHW collection events.

7. Company Profile:

- a. Where is your organization's home office located? What is the location of the office that will be servicing this contract?
- b. Where are your organizations transportation services located?
- c. How many years has your organization been in business as a Contractor?
- d. How many years has your organization been in business under its present name?
- e. Has your organization ever failed to complete any work awarded to it? (if yes please attach details)
- f. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers? (if yes please attach details, such as what the claim or judgment was for and how much was actually paid)
- g. Has your organization ever been in business under another name? If yes, please answer the following:
 - 1) How many years was your organization in business under its previous name?
 - 2) Did your previous organization ever fail to complete any work awarded to it? (if yes please attach details)
 - 3) Were there any judgments, claims, arbitration proceedings or suits pending or outstanding against your previous organization or its officers? (if yes please attach details, such as what the claim or judgment was for and how much was actually paid)

25% Disposal Sites - The Contractor will be evaluated based on the facility(s) history, audit(s) and how the facility(s) rank in the preferred disposal hierarchy.

250 pts

(See Schedule B)

1. Preference shall be given to the following waste disposal hierarchy:
 - Reuse
 - Reprocessing
 - Fuel Blending
 - Incineration (RCRA B with ash disposal in a Subtitle C landfill only).
2. Provide the name and description of each facility/sub-contractor to be involved in the transfer, treatment, disposal, or storage of these materials, including an EPA identification number, name of contact person, and telephone number including all sub-contractors. All facilities must be licensed and in compliance with all applicable regulations and are subject to approval by Dane County. List any judgments, claims, arbitration proceedings or suits pending or outstanding against each facility or its officers.

3. Describe any techniques to be used for disposal of non-hazardous waste streams such as pourables or latex paint.

30% Costs - The Contractor will be evaluated based on the total cost of their proposal.
300 pts Low bid = 300 pts; the other bids will be awarded based proportionally on the low bid.

(See Schedule A)

20% Overall Responsiveness - The Contractor will be evaluated based on their completeness in responding to the request for proposals and their compliance with (or exceedance of) the requirements in the Specifications.

200 pts

1. State clearly any limitations you wish to include in the contract and advise of any conditions that you may have.
2. Waste materials to be packed will consist of at least the following categories: pesticides, flammable liquids, flammable gas, acids, alkalines, poisons, oxidizers, flammable solids, organic peroxides, metallic mercury, mercury compounds, mercury containing devices, reactives, PCB wastes, dangerous-when-wet lab packs, spontaneously combustible lab packs, non-rechargeable lithium batteries, dioxin forming wastes (2-4-5-T and pentachlorophenol), latex paint, oil based paint, and pourables. Indicate if any of these waste types cannot be handled by your organization.
3. Any notable items above minimum requirements (insurance, extra services, etc.)