



REQUEST FOR BID

Department of Administration
Purchasing Division

BID NUMBER	109117		
RFB TITLE	Prime Vendor for Nursing Supplies for Badger Prairie Health Care Center, Verona, Wisconsin		
PURPOSE	The purpose of this RFB is to solicit bids from responsive and responsible bidders to provide Medical/Nursing Supplies via a Prime Vendor agreement in accordance with the scope of services.		
DEADLINE FOR BID SUBMISSIONS	2:00 P.M. Central Time November 18, 2009		
	Late bids, faxed bid, electronic mail bids or unsigned bid will be rejected		
SUBMIT BID TO THIS ADDRESS	DANE COUNTY PURCHASING DIVISION ROOM 425 CITY COUNTY BUILDING 210 MARTIN LUTHER KING JR BLVD MADISON, WI 53703-3345		
REQUIRED BID COPIES	Bidders must submit one (1) original and (4) copies (Bid forms only.)		
PLEASE DIRECT ALL INQUIRES TO	NAME	Francisco Silva	
	TITLE	Purchasing Agent	
	PHONE #	608/267-3523	
	FAX #	608/266-4425	
	EMAIL	silva@co.dane.wi.us	
	WEB SITE	www.danepurchasing.com	
THIS RFB IS COMPRISED OF:	RESPONSE CHECKLIST:		
Part 1- General Guidelines & Information	<input type="checkbox"/> Signed Affidavit – Completed Bid Forms		
Part 2- Specifications Overview	<input type="checkbox"/> Submit one (1) original and required bid copies		
Part 3 – General Requirements / Bid Forms	<input type="checkbox"/> Label the lower corner of your bid with the bid number		
DATE BID ISSUED: 10/19/09			

2007 MSWORD: BID BLANK FOR GOODS.DOC. Rev 2/18/2008

Part 1- General Guidelines and Information

1. Introduction

Dane County invites and will accept bids for item(s) outlined in Part 3 Detail Specifications. The County as represented by Purchasing Division, intends to use the results of this process to purchase item(s).

2. Clarification/Questions:

Any questions concerning this Bid must be submitted in writing by mail, fax or email at least **FIVE WORKING DAYS** prior to the bid deadline. Requests submitted after that time **WILL NOT** be considered. All inquiries must be directed to the person indicated on the cover page.

3. Addendums:

In the event that it becomes necessary to provide additional clarifying data or information, or to revise any part of this RFB, revisions/amendments and/or supplements will be posted on the Purchasing Division web site at www.danepurchasing.com. Bidders are reminded to regularly monitor the web site for any such postings. Bidders must acknowledge the receipt/review of any addendum(s) on the bottom of the Signature Affidavit.

The Purchasing Division has the sole authority for modifications of this specifications and or bid.

4. Vendor Registration Program:

All bidders wishing to submit a bid/proposal must be a paid registered vendor with Dane County. Prior to the bid opening, you can complete a registration form online by visiting our web site at www.danepurchasing.com or you can obtain a Vendor Registration Form by calling 608.266.4131. Your completed Vendor Registration Form and Registration Fee must be received for your bid to be considered for an award.

5. Acceptance:

Bid shall remain fixed and valid for acceptance for sixty (60) calendar days starting on the due date of the bid.

Dane County reserves the right to accept any part of this bid deemed to be in the best interest of the County. The County also retains the right to accept or reject any or all bids.

6. Term

The contract shall be effective on the date indicated on the purchase order or the contract execution date and shall run for one year from the date, with an options by mutual agreement of the County and contractor, to renew for two (2) additional one year periods.

These are not automatic extensions. Vendor performance may be taken into consideration in the decision by the contracting agencies and the Purchasing Division to either continue this contract into each of the two (2) optional renewal years or to terminate and re-bid this contract

Anticipated start date: January 1, 2010

7. Payment Terms And Invoicing:

Unless otherwise agreed, Dane County will pay properly submitted vendor invoices within thirty (30) days of receipt of goods or services, or combination of both. Payment

will not be made until goods or services are delivered, installed (if required), and accepted as specified. Invoices presented for payment must be submitted in accordance with instructions contained on the purchase order.

State Sale Tax/Federal Excise Tax: Bids should not include Federal Excise and Wisconsin Sales Taxes, as Dane County is exempt from payment of such taxes. Sec. State Statute No. 77.54(9a). Wis. Stats. The Dane County's CES number is ES 41279.

Potential volume and early pay discounts that bidders may offer will not be a part of the award criteria for this bid. However, this does not preclude the awarded bidder from offering discounts to BPHCC during the length of the contract period. Potential volume or early pay discounts offered may be considered if Dane County can meet the discount deadline dates with County Board approval.

Bidder agrees to make the Dane County Purchasing Division aware of any pending changes which may affect this contract.

8. Delivery

Quote price FOB destination. Price must include shipping. If there is a freight or transportation increase prior to delivery of the unit, the additional increase must be at the dealer/manufacturer's expense.

9. Award:

Written notice of award to a vendor in the form of a purchase order or other document, mailed or delivered to the address shown on the bid will be considered sufficient notice of acceptance of bid

The County reserve the right to accept any bid proposal or to reject any or all bid proposals, or to award a contract on such basis as deemed to be in the agency's best interest. Dane County reserves the right to reduce the scope of services during the term of the contract.

The award will be granted in one of two ways. The award may be granted to the highest scoring responsive and responsible proposer. Alternatively, the highest scoring proposer or proposers may be requested to submit final and best offers. If final and best offers are requested, they will be evaluated against the stated criteria, scored and ranked. The award will then be granted to the highest scoring proposer.

Evaluation Criteria:

Accepted proposals will be reviewed by an evaluation team and scored against the stated criteria. This scoring will determine the ranking of proposers based upon their written proposals. If the team determines that it is in the best interest of the County to require oral presentations, the highest ranking proposers will be invited to make such presentations. Those proposers that participate in the interview process will then be scored, and the final ranking will be made based upon those scores.

Ability to provide Medicare Part B supply services, at the level indicated.	10%
Ability to provide bar-coding equipment and inventory software system that interfaces with bidder's current online ordering system.	15%
Ability to comply with BPHCC's delivery requirements.	15%
Completeness in meeting all specification requirements as detailed in the RFB. Special attention will be paid to procedures that are available to problem solve customer issues.	25%
Cost	35%

10. Ordering/Acceptance:

Written notice of award to a vendor in the form of a purchase order or other document, mailed or delivered to the address shown on the bid will be considered sufficient notice of acceptance of bid.

11. Government Standards

All materials, equipment, and supplies provided to the County must fully comply with all safety requirements as set forth by the Wisconsin Department of Commerce and all applicable OSHA Standards. Bidders shall comply with all local, state and federal regulations, directives and laws.

12. Warranty

The seller and/or manufacturer warrants that the goods sold hereunder will be merchantable quality, will conform to applicable specifications, and will be free from defects in material and workmanship and will be fit for the particular purpose intended.

STANDARD TERMS AND CONDITIONS
(Request For Bids/Proposals/Contracts)

DCO CHS 19,25 Rev. 07/07

1.0 **APPLICABILITY:** The terms and conditions set forth in this document apply to Requests for Proposals (RFP), Bids and all other transactions whereby the County of Dane acquires goods or services, or both.

1.1 **ENTIRE AGREEMENT:** These Standard Terms and Conditions shall apply to any contract, including any purchase order, awarded as a result of this request. Special requirements of a resulting contract may also apply. Said written contract with referenced parts and attachments shall constitute the entire agreement, and no other terms and conditions in any document, acceptance, or acknowledgment shall be effective or binding unless expressly agreed to in writing by the County.

1.2 **DEFINITIONS:** As used herein, "vendor" includes a provider of goods or services, or both, who is responding to an RFP or a bid, and "bid" includes a response to either an RFP or a bid.

2.0 **SPECIFICATIONS:** The specifications in this request are the minimum acceptable. When specific manufacturer and model numbers are used, they are to establish a design, type of construction, quality, functional capability or performance level, or any combination thereof, desired. When alternates are proposed, they must be identified by manufacturer, stock number, and such other information necessary to establish equivalency. Dane County shall be the sole judge of equivalency. Vendors are cautioned to avoid proposing alternates to the specifications which may result in rejection of their bid.

3.0 **DEVIATIONS AND EXCEPTIONS:** Deviations and exceptions from terms, conditions, or specifications shall be described fully, on the vendor's letterhead, signed, and attached to the bid. In the absence of such statement, the bid shall be accepted as in strict compliance with all terms, conditions, and specifications and vendor shall be held liable for injury resulting from any deviation.

4.0 **QUALITY:** Unless otherwise indicated in the request, all material shall be first quality. No pre-owned, obsolete, discontinued or defective materials may be used.

5.0 **QUANTITIES:** The quantities shown on this request are based on estimated needs. The County reserves the right to increase or decrease quantities to meet actual needs.

6.0 **DELIVERY:** Deliveries shall be FOB destination freight prepaid and included unless otherwise specified. County will reject shipments sent C.O.D. or freight collect.

7.0 **PRICING:** Unit prices shown on the bid shall be the price per unit of sale, e.g., gal., cs., doz., ea., etc., as stated on the request or contract. For any given item, the quantity multiplied by the unit price shall establish the extended price, the unit price shall govern in the bid evaluation and contract administration.

7.1 Prices established in continuing agreements and term contracts may be lowered due to market conditions, but prices shall not be subject to increase for the term specified in the award. Vendor shall submit proposed increases to the contracting department thirty (30) calendar days before the proposed effective date of the price increase. Proposed increases shall be limited to fully documented cost increases to the vendor that are

demonstrated to be industry wide. Price increases may not be granted unless they are expressed in bid documents and contracts or agreements.

7.2 Submission of a bid constitutes bidder's certification that no financial or personal relationship exists between the bidder and any county official or employee except as specially set forth in writing attached to and made a part of the bid. The successful bidder shall disclose any such relationship which develops during the term of the contract.

8.0 **ACCEPTANCE-REJECTION:** Dane County reserves the right to accept or reject any or all bids, to waive any technicality in any bid submitted and to accept any part of a bid as deemed to be in the best interests of the County. Submission of a proposal or a bid constitutes the making of an offer to contract and gives the County an option valid for 60 days after the date of submission to the County.

8.1 Bids **MUST** be dated and time stamped by the Dane County Purchasing Division Office on or before the date and time that the bid is due. Bids deposited or time stamped in another office will be rejected. Actual receipt in the office of the purchasing division is necessary; timely deposit in the mail system is not sufficient. **THERE WILL BE NO EXCEPTIONS TO THIS POLICY.**

9.0 **METHOD OF AWARD:** Award shall be made to the lowest responsible, responsive vendor conforming to specifications, terms, and conditions, or to the most advantageous bid submitted to the County on a quality versus price basis. Among other things, quantities, time of delivery, purpose for which required, competency of vendor, the ability to render satisfactory service and past performance will be considered in determining responsibility.

10.0 **ORDERING/ACCEPTANCE:** Written notice of award to a vendor in the form of a purchase order or other document, mailed or delivered to the address shown on the bid will be considered sufficient notice of acceptance of bid. A formal contract containing all provisions of the contract signed by both parties shall be used when required by the Dane County Purchasing Division.

11.0 **PAYMENT TERMS AND INVOICING:** Unless otherwise agreed, Dane County will pay properly submitted vendor invoices within thirty (30) days of receipt of goods or services, or combination of both. Payment will not be made until goods or services are delivered, installed (if required), and accepted as specified. Invoices presented for payment must be submitted in accordance with instructions contained on the purchase order.

11.1 **NO WAIVER OF DEFAULT:** In no event shall the making of any payment or acceptance of any service or product required by this Agreement constitute or be construed as a waiver by County of any breach of the covenants of the Agreement or a waiver of any default of the successful vendor, and the making of any such payment or acceptance of any such service or product by

County while any such default or breach shall exist shall in no way impair or prejudice the right of County with respect to recovery of damages or other remedy as a result of such breach or default.

12.0 TAXES: The County and its departments are exempt from payment of all federal tax and Wisconsin state and local taxes on its purchases except Wisconsin excise taxes as described below. The State of Wisconsin Department of Revenue has issued tax exempt number ES41279 to Dane County.

12.1 The County is required to pay the Wisconsin excise or occupation tax on its purchase of beer, liquor, wine, cigarettes, tobacco products, motor vehicle fuel and general aviation fuel. The County is exempt from Wisconsin sales or use tax on these purchases. The County may be subject to other states' taxes on its purchases in that state depending on the laws of that state. Vendors performing construction activities are required to pay state use tax on the cost of materials.

13.0 GUARANTEED DELIVERY: Failure of the vendor to adhere to delivery schedules as specified or to promptly replace rejected materials shall render the vendor liable for all costs in excess of the contract price when alternate procurement is necessary. Excess costs shall include administrative costs.

14.0 APPLICABLE LAW AND VENUE: This contract shall be governed under the laws of the State of Wisconsin, and venue for any legal action between the parties shall be in Dane County Circuit Court. The vendor shall at all times comply with and observe all federal and state laws, local laws, ordinances, and regulations which are in effect during the period of this contract and which in any manner affect the work or its conduct.

15.0 ASSIGNMENT: No right or duty in whole or in part of the vendor under this contract may be assigned or delegated without the prior written consent of Dane County.

16.0 NONDISCRIMINATION/AFFIRMATIVE ACTION: During the term of this Agreement the vendor agrees, in accordance with sec. 111.321, Wis. Stats., and Chapter 19 of the Dane County Code of Ordinances, not to discriminate against any person, whether an applicant or recipient of services, an employee or applicant for employment, on the basis of age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or political beliefs. The vendor shall provide a harassment-free work environment. These provisions shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, including apprenticeships, rates of pay or other forms of compensation.

16.1 Vendors who have twenty (20) or more employees and a contract of twenty thousand dollars (\$20,000) or more must submit a written affirmative action plan to the County's Contract Compliance Officer within fifteen (15) working days of the effective date of the contract. The County may elect to accept a copy of the current affirmative action plan filed with and approved by a federal, state or local government unit.

16.2 The vendor agrees to post in conspicuous places, available for employees and applicants for employment, notices setting forth the provisions of this Agreement as they relate to affirmative action and nondiscrimination.

16.3 Failure to comply with these Terms and Conditions may result in the vendor being debarred, termination of the contract and/or withholding of payment.

16.4 The vendor agrees to furnish all information and reports required by Dane County's Contract Compliance Officer as the same relate to affirmative action and nondiscrimination, which may include any books, records, or accounts deemed appropriate to determine compliance with Chapter 19, D.C. Ords., and the provisions of this Agreement.

16.5 *Americans with Disabilities Act*: The vendor agrees to the requirements of the ADA, providing for physical and programmatic access to service delivery and treatment in all programs and activities.

17.0 PATENT, COPYRIGHT AND TRADEMARK INFRINGEMENT: The vendor guarantees goods sold to the County were manufactured or produced in accordance with applicable federal labor laws, and that the sale or use of the articles described herein do not infringe any patent, copyright or trademark. The vendor covenants that it will, at its own expense, defend every suit which shall be brought against the County (provided that such vendor is promptly notified of such suit, and all papers therein are delivered to it) for any alleged infringement of any patent, copyright or trademark by reason of the sale or use of such articles, and agrees that it will pay all costs, damages, and profits recoverable in any such suit.

18.0 SAFETY REQUIREMENTS: All materials, equipment, and supplies provided to the County must fully comply with all safety requirements as set forth by the Wisconsin Department of Commerce and all applicable OSHA Standards.

18.1 MATERIAL SAFETY DATA SHEET: If any item(s) on an order(s) resulting from this award(s) is a hazardous chemical, as defined under 29 CFR 1910.1200, provide one (1) copy of the Material Safety Data Sheet for each item with the shipped container(s) and one (1) copy with the invoice(s).

19.0 WARRANTY: Unless specifically expressed otherwise in writing, goods and equipment purchased as a result of this request shall be warranted against defects by the vendor for one (1) year from date of receipt. An equipment manufacturer's standard warranty shall apply as a minimum and must be honored by the vendor. The time limitation in this paragraph does not apply to the warranty provided in paragraph 27.0.

20.0 INSURANCE RESPONSIBILITY: The successful vendor shall:

20.1 Maintain worker's compensation coverage as required by Wisconsin Statutes, for all employees engaged in the work. The successful vendor shall furnish evidence of adequate worker's compensation insurance.

20.2 Indemnify, hold harmless and defend County, its boards, commissions, agencies, officers, employees and representatives against any and all liability, loss (including, but not limited to, property damage, bodily injury and loss of life), damages, costs or expenses which County, its officers, employees, agencies, boards, commissions and representatives may sustain, incur or be required to pay by

reason of the successful vendor furnishing the services or goods required to be provided under the contract with the County, provided, however, that the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by or resulting from the acts or omissions of County, its agencies, boards, commissions, officers, employees or representatives. The obligations of the successful vendor under this paragraph shall survive the expiration or termination of any contract resulting from the successful vendor's bid.

20.3 At all times during the term of this Agreement, keep in full force and effect comprehensive general liability and auto liability insurance policies (as well as professional malpractice or errors and omissions coverage, if the services being provided are professional services) issued by a company or companies authorized to do business in the State of Wisconsin and licensed by the Wisconsin Insurance Department, with liability coverage provided for therein in the amount of at least \$1,000,000 CSL (Combined Single Limits). Coverage afforded shall apply as primary. County shall be given ten (10) days advance notice of cancellation or non-renewal. Upon execution of this Agreement, the successful vendor shall furnish County with a certificate of insurance listing County as an additional insured and, upon request, certified copies of the required insurance policies. If the successful vendor's insurance is underwritten on a Claims-Made basis, the Retroactive Date shall be prior to or coincide with the date of this Agreement, the Certificate of Insurance shall state that coverage is Claims-Made and indicate the Retroactive Date, the successful vendor shall maintain coverage for the duration of this Agreement and for two years following the completion of this Agreement. The successful vendor shall furnish County, annually on the policy renewal date, a Certificate of Insurance as evidence of coverage. It is further agreed that the successful vendor shall furnish the County with a 30-day notice of aggregate erosion, in advance of the Retroactive Date, cancellation, or renewal. It is also agreed that on Claims-Made policies, either the successful vendor or County may invoke the tail option on behalf of the other party and that the Extended Reporting Period premium shall be paid by the successful vendor. In the event any action, suit or other proceeding is brought against County upon any matter herein indemnified against, County shall give reasonable notice thereof to the successful vendor and shall cooperate with the successful vendor's attorneys in the defense of the action, suit or other proceeding.

20.4 The County reserves the right to require higher or lower insurance limits where County deems necessary.

20.5 In case of any sublet of work under this Agreement, the successful vendor shall furnish evidence that each and every subvendor has in force and effect insurance policies providing coverage identical to that required of the successful vendor.

21.0 CANCELLATION: County reserves the right to terminate any Agreement due to non-appropriation of funds or failure of performance by the vendor. This paragraph shall not relieve County of its responsibility to pay for services or goods provided or furnished to County prior to the effective date of termination.

22.0 PUBLIC RECORDS ACCESS: It is the intention of the County to maintain an open and public process in the solicitation, submission, review, and approval of procurement activities. Bid openings are public unless otherwise specified. Records are not available for public inspection prior to issuance of the notice of intent to award or the award of the contract. Bid results may be obtained by visiting the Dane County Purchasing Office Monday – Friday, between 8:00 a.m. and 4:00 p.m. Prior appointment is advisable.

Bid No. 109117

22.1 PROPRIETARY INFORMATION: If the vendor asserts any of its books and records of its business practices and other matters collectively constitute a trade secret as that term is defined in s. 134.90(1)(c), Wis. Stats., County will not release such records to the public without first notifying the vendor of the request for the records and affording the vendor an opportunity to challenge in a court of competent jurisdiction the requester's right to access such records. The entire burden of maintaining and defending the trade secret designation shall be upon the vendor. The vendor acknowledges and agrees that if the vendor shall fail, in a timely manner, to initiate legal action to defend the trade secret designation or be unsuccessful in its defense of that designation, County shall be obligated to and will release the records.

22.2 Data contained in a bid, all documentation provided therein, and innovations developed as a result of the contracted commodities or services cannot be copyrighted or patented. All data, documentation, and innovations shall be the property of the County.

22.3 Any material submitted by the vendor in response to this request that the vendor considers confidential and proprietary information and which vendor believes qualifies as a trade secret, as provided in section 19.36(5), Wis. Stats., must be identified on a designation of Confidential and Proprietary Information form. In any event, bid prices will not be held confidential after award of contract.

23.0 RECYCLED MATERIALS: Dane County is required to purchase products incorporating recycled materials whenever technically and economically feasible. Vendors are encouraged to bid products with recycled content which meet specifications.

24.0 PROMOTIONAL ADVERTISING: Reference to or use of Dane County, any of its departments or sub-units, or any county official or employee for commercial promotion is prohibited.

25.0 ANTITRUST ASSIGNMENT: The vendor and the County of Dane recognize that in actual economic practice, overcharges resulting from antitrust violation are in fact usually borne by the County of Dane (purchaser). Therefore, the successful vendor hereby assigns to the County of Dane any and all claims for such overcharges as to goods, materials or services purchased in connection with this contract.

26.0 RECORDKEEPING AND RECORD RETENTION-PUBLIC WORKS CONTRACTS: The successful bidder on a public works contract shall comply with the State of Wisconsin prevailing wage scale and shall establish and maintain adequate payroll records for all labor utilized as well as records for expenditures relating to all subcontracts, materialmen and suppliers. All records must be kept in accordance with generally accepted accounting procedures. The County shall have the right to audit, review, examine, copy, and transcribe any such records or documents. The vendor will retain all documents applicable to the contract for a period of not less than three (3) years after final payment is made.

26.1 RECORDKEEPING AND RECORD RETENTION-COST REIMBURSEMENT CONTRACTS: Where payment

to the vendor is based on the vendor's costs, vendor shall establish and maintain adequate records of all expenditures incurred under the contract. All records must be kept in accordance with generally accepted accounting procedures. The County contracting agency shall have the right to audit, review, examine, copy, and transcribe any pertinent records or documents relating to any contract resulting from this bid/proposal held by the vendor. The vendor will retain all documents applicable to the contract for a period of not less than three (3) years after final payment is made.

27.0 YEAR 2000 COMPLIANT: Vendor warrants that: a) all goods, services and licenses sold otherwise provided pursuant to this procurement have been tested for and are fully year 2000 compliant, which means they are capable of correctly and consistently handling all date-based functions before, during and after the year 2000; b) the date change from 1999 to 2000, or any other date changes, will not prevent such goods, services or licenses from operating in a merchantable manner, for the purposes intended and in accordance with all applicable plans and specifications and without interruption before, during and after the year 2000; and c) vendor's internal systems, and those of vendor's vendors, are year 2000 compliant, such that vendor will be able to deliver such goods, services and licenses as required by this procurement.

28.0 LIVING WAGE REQUIREMENT: The vendor shall, where appropriate, comply with the County's Living Wage requirements as set forth in section 25.015, Dane County Ordinances.

28.01 In the event its payroll records contain any false, misleading or fraudulent information, or if the vendor fails to comply with the provisions of s. 25.015, D.C. Ords., the County may withhold payments on the contract, terminate, cancel or suspend the contract in whole or in part, or, after a due process hearing, deny the vendor the right to participate in bidding on future County contracts for a period of one (1) year after the first violation is found and for a period of three (3) years after a second violation is found.

28.02 Bidders are exempt from the above requirements if:

- The maximum value of services to be provided is less than \$5,000;
- The bid involves only the sale of goods to the County;

- The bid is for professional services;
- The bid is for a public works contract where wages are regulated under s. 62.293, Wis. Stats.;
- The bidder is a school district, a municipality, or other unit of government;
- The service to be provided is residential services at an established per bed rate;
- The bidder's employees are persons with disabilities working in employment programs and the successful bidder holds a current sub-minimum wage certificate issued by the U.S. Department of Labor or where such a certificate could be issued but for the fact that the employer is paying a wage higher than the minimum wage;
- The bidder is an individual providing services to a family member; or
- The bidder's employees are student interns.

28.03 COMPLIANCE WITH FAIR LABOR STANDARDS. During the term of this Agreement, PROVIDER shall report to the County Contract Compliance Officer, within ten (10) days, any allegations to, or findings by the National Labor Relations Board (NLRB) or Wisconsin Employment Relations Commission (WERC) that PROVIDER has violated a statute or regulation regarding labor standards or relations within the seven years prior to entering this Agreement. If an investigation by the Contract Compliance Officer results in a final determination that the matter adversely affects PROVIDER'S responsibilities under this Agreement, and which recommends termination, suspension or cancellation of this agreement, the County may take such action.

28.04 PROVIDER may appeal any adverse finding by the Contract Compliance Officer as set forth in sec. 25.015(11)(c) through (e).

28.05 PROVIDER shall post the following statement in a prominent place visible to employees: "As a condition of receiving and maintaining a contract with Dane County, this employer shall comply with federal, state and all other applicable laws prohibiting retaliation or union organizing."

Part 2 Specifications Overview

Bids must be submitted on the attached RFP forms. Dane County reserves the right to accept or reject any and all bids submitted; and to accept such bids deemed to be in the best interest of the County.

Dane County as represented by the Purchasing Division will accept bids to contract for a [Prime Vendor of Nursing Supplies](#) at Badger Prairie Health Care Center (BPHCC), Verona, Wisconsin. BPHCC is a 130-bed skilled Nursing facility located at 1100 East Verona Avenue, Verona, WI 53953.

BPHCC seeks to purchase the majority of nursing supplies through the prime vendor nursing supply contract. Purchase through the contract will be made to meet the following criteria: price competitiveness, product quality, product availability, administrative/order simplification, and delivery requirements.

BPHCC may purchase supplies from other sources if the prime vendor has availability problems or if pricing is not competitive.

Dane County is requesting bids to contract for prime vendor of nursing supplies at Badger Prairie Health Care Center (BPHCC) located at 1100 East Verona Avenue, Verona, WI 53953. Badger Prairie Health Care Center is a 130-bed skilled Nursing facility.

BPHCC is currently in the process of constructing a new facility. The current nursing supply procurement process will be re-evaluated as we transition to the new building in late 2010 or early 2011, and current processes could be subject to change.

BIDDER COVER PAGE SIGNATURE AFFIDAVIT	
NAME OF FIRM:	
STREET ADDRESS:	
CITY, STATE, ZIP	
CONTACT PERSON:	
PHONE #:	
FAX #:	
EMAIL:	

In signing this bid, we also certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a bid; that this bid has been independently arrived at without collusion with any other bidder, competitor or potential competitor; that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor; that the above statement is accurate under penalty of perjury.

The undersigned, submitting this bid, hereby agrees with all the terms, conditions, and specifications required by the County in this Request for Bid, and declares that the attached bid and pricing are in conformity therewith.

Signature

Title

Name (type or print

Date

This firm herby acknowledges receipt / review of the following addendum(s) (If any)

Addendum #_____ Addendum #_____ Addendum #_____ Addendum #_____

FAIR LABOR PRACTICES CERTIFICATION

Dane County Ordinance 25.11(28)

The undersigned, for and on behalf of the PROPOSER, BIDDER OR APPLICANT named herein, certifies as follows:

1. That he or she is an officer or duly authorized agent of the above-referenced PROPOSER, BIDDER OR APPLICANT, which has submitted a proposal, bid or application for a contract with the county of Dane.

2. That PROPOSER, BIDDER OR APPLICANT has: (Check One)

_____ not been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the date this Certification is signed.

_____ been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the date this Certification is signed

Date Signed: _____

Officer or Authorized Agent

Business Name

NOTE: You can find information regarding the violations described above at:
www.nlr.gov and <http://werc.wi.gov>.

For Reference Dane County Ord. 28.11 (28) is as follows:

(28) BIDDER RESPONSIBILITY. (a) Any bid, application or proposal for any contract with the county, including public works contracts regulated under chapter 40, shall include a certification indicating whether the bidder has been found by the National Labor Relations Board (NLRB) or the Wisconsin Employment Relations Committee (WERC) to have violated any statute or regulation regarding labor standards or relations within the last seven years. The purchasing manager shall investigate any such finding and make a recommendation to the committee, which shall determine whether the conduct resulting in the finding affects the bidder’s responsibility to perform the contract.

If you indicated that you have been found by the NLRB or WERC to have such a violation, you must include a copy of any relevant information regarding such violation with your proposal, bid or application.

**GENERAL REQUIREMENTS
SCHEDULE A**

NAME OF FIRM:

General Requirements:

- A. **DELIVERIES:** Deliveries shall be made to BPHCC on days designated and during time frames stated in this bid package to allow ample time to unload and inspect product and to verify invoices. Deliveries are preferred via prime vendor's private fleet. If deliveries are made via common carrier, vendor must provide a designated contact (and necessary contact information) with the common carrier. Deliveries are made on Thursdays between 7:00 a.m. and 12:00 p.m. Currently, under no circumstances should deliveries occur after 2:00 p.m. The following delivery provisions must be met:
- a. All deliveries shall be made "FOB Destination Dock".
 - b. Any changes to the delivery schedule during the contract period must have the prior approval of the BPHCC Business Manager.

On occasion there will be a few products that must be ordered outside of the primary weekly order. These items must be shipped via UPS/FedEx, etc. at no additional cost to the facility, unless BPHCC specifically requests expedited/overnight shipping.

- B. **ORDERING:**
1. Prime Vendor will provide for efficient product research and ordering. Prime Vendor will provide adequate on-site instruction and training. Prime Vendor will provide written instructions and procedures.
 2. The current electronic order entry system allows for product research and pricing primarily through the use of manufacturer product number and/or item description, which facilitates the ordering process. Weekly orders are placed and confirmed with delivery dates provided. Delivery status is also available on-line.
 3. The facility currently uses Orbits to manage nursing supplies and to provide proper expenditure allocations. The facility uses bar-code inventory to:
 - a. Manage inventory par-levels and determine restocking information based on order quantities
 - b. Provide direct order preparation from bar-code restocking information for submission to the prime vendor
 - c. Provide data on issues to Nursing Units
 - d. While not currently doing so, BPHCC would like to ability to track supply charges by individual resident and then have the ability to interface those charges with the facility's resident billing software.

The cost bar-code equipment and software proposed must be indicated in your bid and shall include:

- a. Lease option
- b. Purchase option
- c. Maintenance costs

All bar-code equipment and software capabilities shall be described and product samples provided.

C. QUANTITIES:

1. Quantities listed in this bid document are estimates of typically used items for a one year period.
2. BPHCC will use existing products from their current inventory until all product is exhausted.
3. Par levels will be determined by BPHCC and will consist of a two week requirement of product, or whatever level of product BPHCC deems appropriate.

D. PRIME VENDOR REPRESENTATIVE: Prime Vendor shall assign a representative to serve as a primary contact with BPHCC staff to provide timely product update information and to assist with any problems that may arise. Vendor shall provide samples and work with BPHCC staff to identify generic alternatives that would reduce costs without sacrificing quality. A representative should be available for consultation on a daily basis.

E. EMERGENCY ORDERS: The ability to expedite emergency "rush" orders is required. Vendor shall explain ability to meet emergency orders.

F. PRODUCT QUALITY: Vendor shall provide identified brand name products and provide high quality products for generic items. Quality products are essential. No substitutions will be made without BPHCC approval. Vendor shall provide manufacturer information regarding products rating with standards (ie.) pressure relief ratings, accuracy ratings, etc. upon request by the facility.

G. NEW, DELETED AND BACKORDERED PRODUCTS:

1. New Products may be added to this contract at the discretion of BPHCC. Items which are no longer manufactured or which are not being ordered in sufficient quantity may be deleted from this contract. The prime vendor shall offer substitutes, as appropriate, with BPHCC making final decision of acceptance.
2. Products that require substitution due to vendor discontinuation, must be priced at the cost of the original product through the current contract year. Price may be adjusted in subsequent years to reflect new product.
3. Questions with respect to quality, grade, etc. of new products, will be referred to the BPHCC for evaluation and testing. In the event it is determined that a product does not satisfy BPHCC requirements, or meet bid specifications, such product will be rejected and the cost of evaluation and/or testing shall be assumed by the prime vendor.
4. Prime Vendor will address backorder issues on a timely basis. Substitutes will not be allowed without prior approval from BPHCC.

H. RETURN GOODS POLICY

1. All returns must be picked up within five working days of notification by BPHCC staff. Notification is defined as verbal notification, written notification, or by electronic means.
2. No restocking or freight/return delivery charges will be imposed on the return of wrong product, or those ordered in error.
3. Recalled products: pickup will be within five working days from the date of notification, or as specified in the recall notice.
4. Defective products: pickup will be within five working days from notification of the defect.

5. All credits will be issued within 10 working days of the return of goods.
 6. Return Policy on special order items will include a fee not to exceed the manufacturers restocking charge.
 7. Products returned after 60 days and up to one year after sale will be assessed a restocking fee not to exceed 20%.
- I. MEDICARE PART B SUPPLY SERVICES: Prime Vendor should have ability to provide Medicare Part B billing services for supplies provided to qualifying residents. In addition, prime vendor must have a system in place to determine and place supply orders based on resident treatment orders, monitor patient specific inventory levels, and be able to deliver these patient specific supplies to the individual nursing units.
- J. EQUIPMENT PURCHASES: Periodically, BPHCC will purchase durable medical supplies and equipment. BPHCC will contact the prime vendor for nursing supplies for product pricing and price quotations.
- K. PRIME VENDOR PERFORMANCE:
1. Acceptable prime vendor performance for the term of this contract shall be a minimum 98% fill rate.
 2. Prime Vendor shall furnish a complete listing of products that are available for purchase, and shall provide BPHCC with updated catalogs as they become available.
 3. Prime Vendor shall provide products for testing and evaluation as required by BPHCC free of charge.
- L. PRICE PROPOSAL (SCHEDULE C)
1. If manufacturer information is indicated for items listed on the bid sheet, substitutes will not be allowed unless noted in the comments column.
 2. Private Label items will be accepted without approval unless noted in the comments column.
 3. In the event a substitute is allowed, bidder should bid product indicated, and indicate additional substitute product bid.
 4. For all substitutes, samples must be provided to the facility for trial, and must arrive no later than the date of bid closure. Substitutes must be clearly labeled indicating which product the item is replacing, and must be sent to the attention of Kelly Otto. Substitutes will be subject to acceptance and approval of BPHCC's Product Review Committee.

**QUESTIONNAIRE
SCHEDULE B**

NAME OF FIRM:	
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Please complete the following questionnaire and submit attachments as requested. Attach additional sheets as necessary. Failure to provide information as requested may invalidate your bid.

- 1. Additional Charges: List any and all charges not included in the product cost that will be billed to Dane County.

- 2. Ordering/Billing: Describe your online ordering and billing system. Submit any printed material pertaining to your company's ordering/billing process. Include copies of invoices, statements, credit memos, etc.

- 3. Discounts/Rebates Available to BPHCC: In addition to the itemized pricing pages, describe the discount structure available on items not included on the itemized list; also define rebates, and group purchasing discounts that would be available to BPHCC. Describe the process required for BPHCC to utilize discounts/rebates. Group purchasing discounts must be credited promptly. Give specific length of time for each type of discounts, rebate, etc. Use additional pages if necessary.

**QUESTIONNAIRE (continued)
SCHEDULE B**

NAME OF FIRM:

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4. Pricing: Would you extend the same product pricing to other Dane County departments?

YES

NO

5. Backorders: Describe your company's process for handling backordered product(s).

6. Medicare Part B Supply Services: Please address the types of Medicare Part B supply services your company is able to provide.

7. Deliveries: Can your company comply with BPHCC's delivery requirements as stated in the bid document? Discuss how does your company handles delivery of backordered items.

8. Educational/Training Programs: Describe any training and educational programs, including video library selections, available on a complimentary basis to BPHCC nursing, accounting and administration.

**MEDICAL SUPPLY SPECIFICATIONS & PRICE PROPOSAL
SCHEDULE C**

NAME OF FIRM:	
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Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
TAPE MICROPORE 1"X10YD	3M CORP	1530-1	BX/12	5			\$-
TAPE MICROPORE 2"X10YD	3M CORP	1530-2	BX/6	5			\$-
TAPE TRANSPORE 1"X10YD	3M CORP	1527-1	BX/12	12			\$-
TAPE TRANSPORE 2"X10YD	3M CORP	1527-2	BX/6	5			\$-
SOL H2O ST 1000ML DRUG	BAXTER	2F7114	EA/1	650			\$-
SYR 5CC LL	BECTON DIC	309603	BX/100	1			\$-
SYR 10CC LL	BECTON DIC	309604	BX/100	3			\$-
SYR 30CC LL	BECTON DIC	309650	BX/40	1			\$-
SYR CATH TIP 2OZ	BECTON DIC	309620	EA/1	20			\$-
SYR IRRG PISTON 60CC LL	BECTON DIC	309653	EA/1	15			\$-
SUCT CANSTR 1200CC DISP	BEMIS	485410	EA/1	5			\$-
OINT CALMOSETINE 4 OZ	CALMOSEPTI	0799-0001-04	EA/1	200			\$-
HNDL F/YANKAUER W/CONN	CARDINAL	K83A	EA/1	30			\$-

Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
MASK MED/SURG YLW	CARDINAL	AT70061	BX/50	110			\$-
HUMIDIFIER EMPTY 6PSIBLUE	CARE FUSIO	002006	EA/1	150			\$-
NEB W/AEROSOL MASK 7' TUBING	CARE FUSIO	002433	EA/1	150			\$-
ALC GEL ISAGEL 21OZ	COLOPLAST	1645	EA/1	25			\$-
ALC GEL ISAGEL 4OZ	COLOPLAST	1644	EA/1	100			\$-
COND ALOE VESTA 2IN1 8OZ	CONVATEC	324809	PK/12	30			\$-
OINT 2IN1 ALOE PROT 2OZ	CONVATEC	324913	EA/1	260			\$-
STRAP CATH VLGR	DALE MED	316	EA/1	40			\$-
PREVAIL PAD THIN	FIRST QUAL	PV-026	312/CS	12			\$-
ENEMA REG FLEET	FLEET CB	201	EA/1	800			\$-
LUBE JELLY SURGILUBE 4.25	FOUGERA	0205-36	EA/1	80			\$-
DENT CLN DENTUCREME 3.9OZ	GLAXOSMITH	9298	EA/1	40			\$-
SHAMPOO BABY 16OZ	H & H LABS	SMP16	EA/1	150			\$-
COLD/HOT PACK REUSE 4/10	HOSP MKTG	7724	EA/1	40			\$-
CANNULA O2 NFLR 7' TBG	HUDSON OXY	1110	EA/1	1,015			\$-
MASK MED CONC ADLT	HUDSON OXY	1041	EA/1	5			\$-
MASK NONREBREATH ADLT	HUDSON OXY	1059	EA/1	10			\$-
TUBE O2 7'	HUDSON OXY	1115	EA/1	270			\$-

Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
TAPE MNTGMRY STRP NS	HYGIA	MS0711	BX/24	2			\$-
ABD PAD 5X9 TNDRSRB ST	KENDALL CO	9190A	BX/16	10			\$-
ALC PREP PAD 2PLY 200'S	KENDALL CO	5150	BX/200	160			\$-
APPLICATOR QTIP 6" ST 2S	KENDALL CO	8884541400	BX/200	10			\$-
APPLICATOR QTIP 6"NS1000S	KENDALL CO	8884540500	BX/1000	5			\$-
BAG LEG 17OZ VNL WSTRP	KENDALL CO	145514	EA/1	30			\$-
CATH SUCT 14FR STRGT	KENDALL CO	31400	EA/1	10			\$-
CONTAINER SPEC 4.5OZ ST	KENDALL CO	17000	PK/20	10			\$-
EYE PAD CURITY ST	KENDALL CO	2841	BX/50	1			\$-
GAUZE CONFRM ST 2"X4.1YDS	KENDALL CO	2231	EA/1	50			\$-
GAUZE CONFRM ST 3"X4.1YDS	KENDALL CO	2232	EA/1	100			\$-
GAUZE CONFRM ST 4"X4.1YDS	KENDALL CO	2233	EA/1	100			\$-
GAUZE NADH ST 2X3	KENDALL CO	1961	BX/100	10			\$-
KIT ENEMA BAG STYLE	KENDALL CO	145540	EA/1	5			\$-
NEEDLE 21GX1	KENDALL CO	8881250172	BX/100	1			\$-
NEEDLE 21GX11/2	KENDALL CO	8881250149	BX/100	2			\$-
NEEDLE 22GX1	KENDALL CO	8881250222	BX/100	1			\$-
NEEDLE 22GX11/2	KENDALL CO	8881250206	BX/100	1			\$-
NEEDLE 23GX1	KENDALL CO	8881250255	BX/100	1			\$-

Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
PETRO JELLY VASELINE 1OZ	KENDALL CO	8884430200	DZ/12	6			\$-
PETRO JELLY VASELINE 3.25OZ	KENDALL CO	8884430300	CS/72	1			\$-
PETROLEUM GAUZE 3X9ST	KENDALL CO	8884413605	BX/50	5			\$-
SHARPS CONT 1QT RED CLR	KENDALL CO	8900SA	EA/1	260			\$-
SHARPS CONT 2GAL RED	KENDALL CO	8970	EA/1	60			\$-
SYR 3CC LL	KENDALL CO	8881513934	BX/100	1			\$-
SYR 20CC LL	KENDALL CO	8881520657	BX/50	1			\$-
DEOD DIAL UNSC SPRAY 4OZ	LAGASSE	DIA 00884	EA/1	350			\$-
DISINF LYSOL SPRAY 19OZ	LAGASSE	REC 95029	EA/1	60			\$-
BASIN EMESIS 9" 16OZ ROSE	MEDEGEN	H300-10	EA/1	20			\$-
BASIN WASH 6QT ROSE	MEDEGEN	H360-10	EA/1	120			\$-
BED PAN ADULT ROSE DISP	MEDEGEN	H120-10	EA/1	30			\$-
CARAFE W/CUPCVR BLUE AUTO	MEDEGEN	00112	EA/1	5			\$-
DENT CUP W/LID ROSE	MEDEGEN	H975-10	EA/1	100			\$-
PROSOURCE	NATL NUT	11432	CS/4	30			\$-
SWABS PVI 3S	PDI NICE	S41125	BX/25	4			\$-
WIPE SANICLOTH SUPER 6X7	PDI NICE	H04082	BX/50	25			\$-
WIPE SANICLOTH SUPER 6X7	PDI NICE	Q55172	PK/160	40			\$-
RAZOR TWIN BLADE DISP	PERSONNA	75-0022	BX/50	50			\$-

Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
ALC ROYALMED PT	PRIVATE LABEL		CS/12	15			\$-
BAG CON/INF RED 24X24	PRIVATE LABEL		CS/250	10	Product must be 24 x 24.		\$-
BAG CON/INF RED 40X46	PRIVATE LABEL		CS/150	40	Product must be 40 x 46.		\$-
BED PAN FRACTURE ROSE DSP	PRIVATE LABEL		EA/1	5			\$-
BNDG ELST 2"X4.5'	PRIVATE LABEL		EA/1	10			\$-
BNDG ELST 3"X4.5'	PRIVATE LABEL		EA/1	10			\$-
BNDG ELST 4"X4.5'	PRIVATE LABEL		EA/1	10			\$-
BOARD EMERY 45/8" LF	PRIVATE LABEL		PK/6	200			\$-
BRUSH HAND & NAIL ECONOMY	PRIVATE LABEL		EA/1	20			\$-
COTTON BALL MED NS	PRIVATE LABEL		PK/50	50			\$-
CREAM SHAVING 1.5OZ	PRIVATE LABEL		EA/1	150			\$-
CUP MED PLSTC 1OZ 100PK	PRIVATE LABEL		CS/500 0	30			\$-
DENT TAB 40S	PRIVATE LABEL		BX/40	110			\$-
BNDG ADH STRIP 1X3 PERFLF	PRIVATE LABEL		BX/100	45			\$-
BRUSH DENTURE 41/4"	PRIVATE LABEL		EA/1	75			\$-
COMB ECONOMY 5" BLACK	PRIVATE LABEL		PK/36	5			\$-
COMB ECONOMY 7" BLACK	PRIVATE LABEL		PK/36	5			\$-
DENT ADH FIXODENT 1.4	PRIVATE LABEL		EA/1	75			\$-
DEOD ROLLON 1.5OZ	PRIVATE LABEL		EA/1	60			\$-

Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
FLOSS DENTAL WAXED	PRIVATE LABEL		EA/1	20			\$-
HOLDER TOOTHBRUSH LG	PRIVATE LABEL		EA/1	120			\$-
GAUZE PERF NS 2"X4.1YDS	PRIVATE LABEL		DZ/12	20	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GAUZE PERF NS 3"X4.1YDS	PRIVATE LABEL		DZ/12	35	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GAUZE PERF NS 4"X4.1YDS	PRIVATE LABEL		DZ/12	25	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GAUZE PERF NS 4PLY 2X2	PRIVATE LABEL		PK/200	100	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GAUZE PERF NS 4PLY 3X3	PRIVATE LABEL		PK/200	50	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GAUZE PERF NS 4PLY 4X4	PRIVATE LABEL		PK/200	50	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GAUZE ST 4X4 12PLY 2S	PRIVATE LABEL		BX/50	15	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GOWN ISOLATION DISP YLW	PRIVATE LABEL		CS/50	70	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GRADUATE CLEAR TRNGL32OZ	PRIVATE LABEL		EA/1	130			\$-
HYDROGEN PER ROYALMED PT	PRIVATE LABEL		CS/12	10			\$-
KIT SUTURE REMVL W/FORCEP	PRIVATE LABEL		EA/1	100			\$-
MOUTHWASH ALCOHOLFREE 4OZ	PRIVATE LABEL		EA/1	400			\$-
MOUTHWASH ALCOHOLFREE16OZ	PRIVATE LABEL		EA/1	230			\$-
OINT BAG BALM 10OZ	PRIVATE LABEL		EA/1	30			\$-
PAD STAYFREE REG	PRIVATE LABEL		PK/10	80			\$-
PKG STRIP 1/4"5YDS PERF+	PRIVATE LABEL		EA/1	10			\$-
POUCH PILL SILENT KNIGHT	PRIVATE LABEL		BX/1000	50			\$-

Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
POWDER CORNSTARCH 4OZ	PRIVATE LABEL		EA/1	150			\$-
SHAMPOO/BODY WASH	PRIVATE LABEL		CS/4	24			\$-
SLPR LG TERRY TREAD TAN	PRIVATE LABEL		PR/2	15			\$-
SLPR MED TERRY TREAD BLU	PRIVATE LABEL		PR/2	10			\$-
SPEC COLL PLSTC HAT 800CC	PRIVATE LABEL		EA/1	260			\$-
STAPLE REMOVER ECONOMY	PRIVATE LABEL		EA/1	5			\$-
STETH SPRAGUE RAPP BLK	PRIVATE LABEL		EA/1	5			\$-
SWAB LEMON GLYCERINE 3S	PRIVATE LABEL		BX/25	3			\$-
SYR IRRG BULB 60CC ST	PRIVATE LABEL		EA/1	40			\$-
TOWELLETTE 5X73/4 BZK	PRIVATE LABEL		BX/100	10			\$-
UNIT BP ANRD ADULT NVY	PRIVATE LABEL		EA/1	5			\$-
UNIT BP ANRD ADULT LARGE	PRIVATE LABEL		EA/1	5			\$-
UNIT BP ANRD CHILD NVY	PRIVATE LABEL		EA/1	5			\$-
URINAL MALE W/CLEAR CVR	PRIVATE LABEL		EA/1	60			\$-
VASELINE LIP THERAPY TUBE	PRIVATE LABEL		EA/1	90			\$-
WIPE STAYDRY 9.5X13	PRIVATE LABEL		CS/8	5			\$-
PERI WASH PRVN NR 12OZ	PROVON	4422-12	EA/1	50			\$-
PERI WASH PRVN NR GAL	PROVON	4426-04	EA/1	40			\$-
SHAMP/BODY SPA BTH GAL	PROVON	9157-04	EA/1	120			\$-

Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
GLUCERNA	ROSS	50904	CS/24	20			\$-
TOOTHETTES FLAVORED SGL	SAGE	5602	BX/250	50			\$-
EZ WRAP TBG CVR FOAM	SALTER	1016	PR/2	10			\$-
PERI WASH TENA CRM 8.5OZ	SCA INCONT	64331	CS/16	15			\$-
BARR NSTNG SKIN PREP SWAB	SMITH NEPH	59420700	BX/50	2			\$-
OPSITE DRSG TRNSP 5.5X4	SMITH NEPH	4963	BX/10	50			\$-
PRIMAPORE DRSG 43/4X31/8	SMITH NEPH	66000317	BX/20	4			\$-
TONGUE BLADE SR U/WRP NS	SOLON MFG	32000	BX/500	1			\$-
SCISSORS 51/2" BANDAGE	TECHLINE	T-190	EA/1	10			\$-
BAG, SOILED LINEN GREEN	TRI-STATE	RDGL45C	CS/1	240			\$-
CLIPPER FINGERNAIL DZN	WE BASSETT	720	DZ/12	5			\$-
CLIPPER NAIL 41/2"	WE BASSETT	10-50B/3417	EA/1	20			\$-
CLIPPER TOENAIL	WE BASSETT	4-100	DZ/12	3			\$-
COVER PROBE THERM	WELCH ALLY	05074-800	PK/200	25			\$-
SPECULA F/OTO 2.5MM DISP	WELCH ALLY	52432	PK/100 0	2			\$-
SPECULA F/OTO 4MM DISP	WELCH ALLY	52434	PK/100 0	2			\$-
KIT URETH FEM CATH	WELCON	7401	EA/1	60			\$-
SOL IRRG NACL 100ML	WELCON	6240	CS/48	10			\$-
SYR EAR/ULCER 3OZ	WELCON	8313	EA/1	15			\$-

Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
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**DIABETIC
SUPPLIES**

CONT SOL ASSUR 4LVL 1 & 2	HYPOGUARD	560006	BX/2	25			\$-
STRIPS ASSURE 4, 100's	HYPOGUARD	560100	BX/100	320	Substitute will be accepted provided the glucometer associated with the test strip requires less blood for sampling and allows for alternate site testing. If substitute is proposed, glucometers must be provided to facility at no cost through the life of the agreement. Substitute will be accepted dependent upon quality, competitive pricing and approval of Product Review Committee.		\$-
LANCET 26G SAFETY PRESS	PRIVATE LABEL		BX/100	250	Substitute will be accepted dependent upon quality, competitive pricing and approval of Product Review Committee		\$-

Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
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**INCONTINENT
SUPPLIES**

BRIEF WINGS CHOICE LG	KENDALL CO	60044	CS/72	230	Substitute will be accepted dependent upon quality, competitive pricing and approval of Product Review Committee		\$-
BRIEF WINGS CHOICE MED	KENDALL CO	60043	CS/96	130	Substitute will be accepted dependent upon quality, competitive pricing and approval of Product Review Committee		\$-
BRIEF WINGS CHOICE XL	KENDALL CO	60045	CS/60	170	Substitute will be accepted dependent upon quality, competitive pricing and approval of Product Review Committee		\$-
UGMT BELTED	KENDALL CO	171B10	CS/120	120	Substitute will be accepted dependent upon quality, competitive pricing and approval of Product Review Committee		\$-
UPAD 17X24 TENDERSORB	KENDALL CO	7105	CS/300	10	Substitute will be accepted dependent upon quality, competitive pricing and approval of Product Review Committee		\$-
BRIEF XXL ULTRASHIELD	WHITESTONE	43790	CS/48	70			\$-

GLOVES

GLOVE NITRILE PF SM NS	PRIVATE LABEL		BX/100	370	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GLOVE NITRILE PF XL NS	PRIVATE LABEL		BX/100	780	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GLOVE NITRILE PF LG NS	PRIVATE LABEL		BX/100	1,820	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GLOVE NITRILE PF MED NS	PRIVATE LABEL		BX/100	1,940	Product must be approved. Bidder is encouraged to provide multiple alternatives.		\$-
GLOVE NTRL PF SFSKN LG ST	KIMB CLARK	55093	BX/100	5			\$-
GLOVE NTRL PF SFSKN MEDST	KIMB CLARK	55092	BX/100	5			\$-

Description	Manufacturer	Manufacturer #	UOM	Usage	Comments	UOM COST	TOTAL COST
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**SAFETY
SYRINGES**

SYR .5CC 29GX1/2 INS SFTY	TERUMO	SG05M2913	BX/100	110			\$-
SYR 1CC 29GX1/2 INS SFTY	TERUMO	SG10M2913	BX/100	3			\$-
SYR 1CC 27GX1/2 TB SFTY	TERUMO	SG2-01T2713	BX/100	5			\$-
SYR 3CC 23GX1 SFTY (MAGELLAN)	KENDALL CO	8881833310	BX/50	10			\$-
SYR 3CC 25GX5/8 SFTY (MAGELLAN)	KENDALL CO	8881833558	BX/50	15			\$-

GRAND TOTAL

\$-
