



**COUNTY OF DANE**  
**DEPARTMENT OF ADMINISTRATION**  
**PURCHASING DIVISION**

Room 425 City-County Building  
210 Martin Luther King Jr. Blvd.  
Madison, WI 53703-3345  
608/266-4131

FAX 608/266-4425 TDD 608/266-4941

BONNIE HAMMERSLEY  
Director of Administration

CHARLES HICKLIN  
Controller

DATE: December 13, 2007

TO: All Proposers  
Request For Bids #107090: High Volume Copier

FROM: Carolyn Clow, Purchasing Agent

SUBJECT: ADDENDUM #1

The following question was received:

1. Would the County like to receive a copy of sample lease documents with our bid response?  
**Yes, please provide a copy of the sample lease documents with your bid response.**

All other terms and conditions of Bid #107090 remain in effect, unchanged. This addendum becomes a part of Bid #107090.

**Please acknowledge receipt of this addendum by noting "Addendum #1 Received" on the bottom of the Signature Affidavit when you submit your bid.**

If you have any questions regarding this addendum, please contact me at 608/266-4966.

Carolyn Clow  
Purchasing Agent