



Dane County Disaster Assistance Voluntary Registry Program

Frequently Asked Questions

1. How do I register?

Individuals can submit applications to the program by printing a copy, completing and submitting the Special Needs Registry Application Form to Dane County Emergency Management or by completing the Special Needs Registry On-line Application Form at www.co.dane.wi.us/ems/disaster_assistance.htm

2. Am I required to register?

No. There is no requirement for you to register. This is a completely voluntary registry.

3. Can I register a family member or friend?

Yes. The application however, must be signed by the individual whose name is requested to be placed on the registry.

4. What does it cost for me to be enrolled in the program?

There is no cost for the program. The costs incurred for developing, operating and maintaining this program come from a partnership of government agencies.

5. What is the process for determining whether someone meets the program eligibility?

Once an individual submits their application, they are automatically placed in the Special Needs Registry database. This does not mean however, that emergency response will automatically be available to assist you in a disaster. You are responsible for your own planning and welfare. This application acts only as a planning and response tool to determine what needs the community may have.

6. Will the database be sold or given to non-emergency responders?

No. The database will only be distributed to persons within the emergency management system of Dane County for planning purposes and/or within the geographical area at the time that emergency or disaster is occurring.

7. The application information indicates that emergency responders can enter my home during a disaster. Is this true?

Yes. Depending on the nature of an incident, and as a last resort, if you are not responding to multiple attempts to contact you whether via phone calls or visits to your home or we can not reach your emergency contact listed on your application, emergency responders may enter your home to check on you.

8. What can I expect if I am asked to evacuate my home and I have no place to go?

If no other alternatives, such as relatives, friends, or other locations are available, individuals may be transported to a Shelter. Please remember to take with you, your

medications (or list of medications) and any essential items you may need to sustain you for up to three days.

9. Am I eligible for the registry if I live in an assisted living facility, nursing home or CBRF?

Dane County is asking that you register if you live at home and need assistance if you need to exit your home in the event of a disaster. Assisted living facilities, nursing homes, and CBRF are required to have a plan for the facility to take care of their residents in the event of a disaster.

10. I have other concerns (cognitive/emotional/other) and may require further assistance in a disaster. Should I register?

Yes. Please add any additional information in the “Comments and/or additional information” section of the Special Needs Registration Form that would help emergency responders assist you in a disaster.

11. What if I move out of the county? Can I remove my name from the registry?

Yes. If you wish to have your name removed from the registry for any reason, you may do so. Please request this in writing and mail it directly to the Dane County Emergency Management office.

For additional questions, please contact the Dane County Emergency Management Office at (608) 266-4330.