

# UTILITY WORKER

## DEFINITION

Under supervision, to do the heavier work in keeping assigned buildings and grounds in a clean and orderly condition; to perform preventive maintenance and minor mechanical repair duties on a variety of equipment; to pick up and deliver supplies; and to do related work as required.

## EXAMPLES OF DUTIES

Performs heavy cleaning tasks in assigned areas of buildings; operates power cleaning equipment; sweeps, mops, waxes, scrubs and oils floors; vacuums carpeting; empties and cleans waste receptacles; cleans restrooms; washes windows and walls; polishes metal work; checks the operation of and lubricates mechanical equipment; performs minor repairs on a variety of equipment including boilers, furnaces, electrical and plumbing installations, doors, locks, etc.; mows grass and maintains grounds; performs ice and snow control activities using end loaders and other similar equipment; loads and unloads trucks using a small boom crane or other equipment of similar size and complexity; picks up and delivers supplies; acts as messenger between various County departments; makes bank deposits; assists other staff as necessary.

## EMPLOYMENT STANDARDS

Education and Experience: Must be able to read and write and have any combination of training and experience equivalent to one year of building and grounds maintenance work. Experience operating an end loader or other motorized equipment of similar size and complexity and experience in mechanical repair work is preferred.

Knowledges and Abilities: Knowledge of methods, materials and equipment used in building and grounds maintenance work; physical ability to perform heavy laboring tasks; ability to understand and carry out oral and written directions; ability to get along well with others; ability to perform duties in a safe manner; ability to work alone; knowledge of the methods, materials and equipment used in heating, cooling, electrical, plumbing and mechanical repair work; ability to use a variety of hand tools; ability to operate light to moderately heavy motorized equipment.

Special Requirements: Must have (or be eligible for) a valid Wisconsin class "A" commercial driver's license with Hazardous material and Tanker Endorsements. Must be available nights, holidays and weekends and for emergency situations.