

SURVEYOR

DEFINITION

Under general administrative direction, plans, directs and conducts a comprehensive land survey program to develop and maintain accurate land ownership maps through the Surveyor Division of the Land Records Department in accordance with Section 59.60 through 59.66 of State of Wisconsin Statutes and applicable Dane County Ordinances under Title 14. Performs related duties as required.

EXAMPLES OF DUTIES

Maintains records or maps on plats, corners, monuments, other land related official records and conduct land surveys accordingly. Develops, implements and maintains procedures for the perpetuation of landmarks. Provides information regarding surveying and property lines, topographic mapping, air photos and soil mapping. Reviews title disputes regarding property lines and makes recommendations accordingly. Prepares bid specifications and contracts for letting of surveying work. Supervises the government section corner remonumentation program including the relocation or reestablishment of points at half-mile intervals throughout Dane County for all descriptions. Supervises Surveyor Division staff and effectively recommends personnel actions for such staff. Develops and controls division budget.

EMPLOYMENT STANDARDS

Must be a State of Wisconsin registered land surveyor with State of Wisconsin soil tester registration preferred.