

LAKE MANAGEMENT SUPERVISOR

DEFINITION

Under general supervision, this position is responsible for the operation of the County's Lake Management Program including the supervision of employees assigned to the Lake Management Program, and performs related work as required.

EXAMPLES OF DUTIES

Supervises the operations of the County Lake Management Program including interviewing and hiring candidates for employment; authority to reassign employees between work sites; provides reference check information on employees requesting transfer or promotion out of the work unit; effectively recommends discipline and discharge of subordinates; directs and assigns work; plans work schedules; analyzes staffing and equipment needs and assists in developing budget requests; performs a wide range of administrative functions necessary to maintain the Lake Management Program including public relations with lake property owners and lake users; trains all lake management employees; completes performance evaluations for all subordinate staff and conducts performance evaluation interviews; determines when to hire and terminate LTE's; approves overtime assignments; monitors equipment and machines and ensures proper preventative maintenance is performed; operates lake management equipment; orders repair of equipment and machines; performs minor repairs; designs new equipment according to needs; establishes and maintains Lake Management record system; assists in preparing operating budgets and employing part-time employees.

EMPLOYMENT STANDARDS

Education and Experience: Any combination equivalent to three years experience in mechanical electrical and hydraulic repair work. Supervisory or lead worker experience is preferred.

Knowledges and Abilities: Knowledge of the methods, materials and equipment used in one or more of the mechanical or electrical trades; ability to redesign or devise specialized mechanical, hydraulic and electrical equipment for use in harvesting aquatic plant growth; ability to adapt other machinery such as farm equipment to usage in underwater cutting and harvesting; ability to perform and supervise the maintenance and repair of machinery and equipment; ability to train and supervise temporary employees in equipment operation; ability to maintain tactful working relationships with property owners and the general public; ability to hire, discipline and discharge employees; ability to accomplish performance evaluation; ability to organize and delegate work.

Special Requirements: Must have (or be eligible for) valid Wisconsin class "A" commercial driver's license.