

JAIL DIVERSION COORDINATOR

DEFINITION

Under general direction of the Fifth Judicial District Chief Judge and Dane County Criminal Court Judges, makes jail confinement diversion assessments, sentencing modification recommendations, implements and monitors compliance with conditions for jail confinement diversion, and monitors compliance with bail conditions. Performs related work as required.

EXAMPLES OF DUTIES

Performs assessments of persons sentenced to serve a term of jail confinement to determine if there are appropriate partial or complete alternatives to such confinement including community services work placement, community based treatment/supportive services, electronically monitored home detention, work/education release (Huber Law placement), early release and other confinement alternatives. Utilizing such assessments, will as appropriate make sentencing modification recommendations to the sentencing judge for jail confinement diversion. Implements and monitors compliance with conditions placed on jail confinement diversions including coordinative communications with Sheriff's personnel, probation and parole authorities, community based service agency staff and others. Recommends bail levels and conditions. Monitors and records compliance with conditions of bail inclusive of physical contact with persons under bail, treatment conditions, and utilizes compliance records for jail confinement diversion assessments. Gathers and evaluates data on diversion program effectiveness including recidivism rates. Researches and evaluates alternatives to incarceration.

EMPLOYMENT STANDARDS

Education and Experience: A bachelor's degree in social work, criminal justice or related field and the equivalent of two years offender and/or ex-offender rehabilitative or case management work experience that includes needs assessment, counseling, service referrals and case monitoring. A master's degree in one of the above fields may be substituted for one year of the required experience. Required work experience must involve substantial contact with either a prosecuting agency, corrections agency or the courts.

Knowledges and Abilities: Comprehensive working knowledge of the criminal justice system. Knowledge of human growth and behavior. Knowledge of socioeconomic problems and their impact on behavior. Knowledge of or ability to learn identity and function of community human services agencies. Ability to collect and interpret statistical data. Ability to prepare and maintain necessary records and reports. Ability to effectively advocate for the treatment and other rehabilitative needs of offenders. Ability to communicate clearly and effectively, both orally and in writing, with a diversity of individuals and agencies.

Special Requirements: Possession or eligibility for a valid Wisconsin driver's license and access to personal transportation.