

HAZARDOUS MATERIALS PLANNER

DEFINITION

Under general supervision, assists in emergency planning programs with emphasis on hazardous materials planning and community disaster exercises; performs related work as required.

EXAMPLES OF DUTIES

Assist in development and implementation of the County's emergency planning program, including community emergency plans; assists local fire departments and other public safety agencies in development of hazardous material response plans and conducting disaster exercises; provides technical emergency planning and training assistance to public safety agencies and industry; assists in revision of County Emergency Management Plan; assists in Emergency Management operations including severe weather or other emergencies.

EMPLOYMENT STANDARDS

Education and Experience: Any combination of education and experience equivalent to a degree in chemical engineering, administration, industrial hygiene, fire inspection, emergency preparedness planning or related field. Additional credit will be given for prior training or experience in use of Cameo, Aloha, or Emergency Information System (EIS) applications.

Knowledge, Skills and Abilities: Knowledge of the principles and practices of emergency preparedness activities; knowledge of the concepts of fire preplanning and fire inspections; knowledge of applicable laws and standards of hazardous materials planning as they relate to the Emergency Planning and Community Right to Know Act (EPCRA). Ability to communicate effectively both orally and in writing; ability to work effectively with government officials, public safety agencies, industry and the general public. Knowledge of risk communication and hazardous materials response procedures, including incident command. Understanding of chemicals, their toxicity, effect on humans and potential impact on the environment.

SPECIAL REQUIREMENTS: Possession of or eligibility for a Wisconsin driver's license. Possession of a motor vehicle and availability of same for installation and maintenance of County-owned telecommunications equipment. On a rotating schedule, must be on-call within Dane County for evenings and weekends.