

CONSTRUCTION MANAGER

DEFINITION

Under general direction, to perform professional engineering or architectural work in the design, construction and inspection of a variety of public works projects; to provide professional expertise and consultation on construction issues; and to do related work as required.

EXAMPLES OF DUTIES

Works with architectural and engineering firms in the design of County structures and remodeling jobs; prepares and reviews plans and bid specifications for construction projects; serves as the County's on-site representative on large projects; maintains all related records; approves or rejects work or materials; insures quality control; recommends settlement to the County regarding disputes; monitors construction schedule; and signs off on pay requests

EMPLOYMENT STANDARDS

Education and Experience: Requires any combination of training or experience equivalent to a Bachelor's degree in Civil Engineering, Construction Management, or Architecture and four years of increasing responsible professional experience in construction management. Training in construction management or supervision is desirable.

Knowledge and Abilities: Thorough knowledge of the principles and practices of construction; knowledge of mechanical, electrical, architectural or structural systems; ability to maintain records and reports; ability to establish and maintain effective working relationships with contractors, State, County and City officials, with employees and the general public.

Licenses or Other Requirements: Registration as a professional engineer or architect with the State of Wisconsin within one year of appointment. Possession of or eligibility for a Wisconsin driver's license and access to motor vehicle transportation.