

DANE COUNTY BOARD OF SUPERVISORS
MINUTES OF THE PUBLIC SAFETY COMMUNICATIONS -
COMMUNICATIONS INTEROPERABILITY GOVERNANCE STEERING
COMMITTEE
Meeting of August 28, 2009

The Communications Interoperability Governance Steering Committee met on August 28, 2009 at 10:00 A.M. in City-County Building Room 111, Madison, Wisconsin.

Members Present: Capt. Gloede, Director Ziegler, Keith Lippert, John Dejung, Dave Janda

Members Excused: Chuck Hicklin, Ald. Freund, Chief Pickering

Members Absent: None

Others Present: Rich McVicar

1. Call to Order. Gloede called the meeting to order at 10:35 A.M.
2. Public Comment. None.
3. Approval of August 12th minutes. Lippert moved, Janda seconded, approval. Motion passed, 5-0.
4. Discuss Possible Changes to Intergovernmental Agreement Draft, Exhibit(s) and Chart(s). The committee reviewed a draft IGA, Exhibit A and Organization Structure documents to be Forwarded to PSC Center Board.

Dejung moved, Lippert seconded, forwarding the attached three options to the PSC Center Board with Option 2 as the recommended alternative. Motion passed, 5-0.
5. Set Next Meeting Date, Time and Location. The committee will not meet on September 2nd, but rather at the call of the Chair.
6. Adjournment. Dejung moved, Ziegler seconded adjournment. Meeting adjourned at 11:55 A.M.

Assuming an intergovernmental agreement completed by county and city attorneys will guide a commission, the following points should be included:

Infrastructure

- The County will capitalize and re-capitalize a two-way voice radio infrastructure serving public safety and public service/works throughout Dane County.
- Infrastructure boundaries will include the points where communications travel “over-the-air”, the points where communications centers physically connect, and one-time arrangements to prepare or otherwise secure tower sites and radio spectrum.
- Members will pay recurring costs related to the operations and maintenance of the infrastructure Based upon formula for cost allocation included in the IGA.

Infrastructure Operations and Maintenance Cost-Sharing - Year 1 – estimated and pending contract negotiations to be year 2011 (estimated; pending contract negotiations) (endorsed by Radio Interoperability Committee)

- Warranty year; no payments to vendor, but some costs managed by DaneCom to build and maintain some portions of the infrastructure...e.g. tower costs;
- \$362K* (borne by Dane County).
- Recurring costs divided by number of radios (currently estimated at \$250/radio/year) for day-to-day /county/state/federal users.
- No cost to local government users.

Infrastructure Operations and Maintenance Cost-Sharing - Years 2 &3, estimated to be years 2012 & 2013

Issue	Option 1	Option 2 (CIGSC recommended alternative)	Option 3
<p>Cost sharing based on some sort of ability to pay. Example: 2008 tax base reduced by TID and divided by population to determine equalized value per capita (VPC). Communities with VPCs below \$100,000 assumed to need assistance.</p> <p>Where cutoff points might occur.</p>	<p>Communities with VPCs above \$100,000 pay full share; County pays shares for all communities with VPCs below \$100,000.</p> <p>City of Madison VPC is over \$100,000; Town of Dunkirk VPC is under \$100,000.</p> <p>Of those beneath the \$100K benchmark, almost all of the geographical fringes of the County are included</p> <p>Each community with a VPC over \$100,000 pays \$2.30 annually per citizen. Dane County pays \$2.30 per citizen in communities with VPCs under \$100,000.</p>	<p>Communities with VPCs above \$100,000 pay full share. Communities with VPCs below \$100,000 pay partial share. County pays balance of shares for all communities with VPCs below \$100,000.</p> <p>City of Madison VPC is over \$100,000; Town of Dunkirk VPC is under \$100,000.</p> <p>Every community pays something.</p>	<p>VPCs not considered; each community pays on based population.</p> <p>No cutoff point; all communities pay based on population.</p> <p>Every community pays something.</p> <p>Payment amounts are simply a per capita charge.</p>
<p>Attempts to address concerns that the most rural areas may need the most financial assistance.</p> <p>How payment amounts are calculated based on an assumption that the annual costs divided by the number of county residents equals approximately \$2.30.</p>	<p>Each community with a VPC over \$100,000 pays \$2.30 annually per citizen. Dane County pays \$2.30 per citizen in communities with VPCs under \$100,000.</p>	<p>Each community with a VPC over \$100,000 pays \$2.30 annually per citizen. Each community with a VPC under \$100,000 pays \$2.30 per citizen, adjusted by the community's VPC as a percentage of \$100,000. Dane County pays \$2.30 per citizen as needed to make up the balance of adjustments for communities with VPCs under \$100,000.</p>	<p>Payment amounts are simply a per capita charge.</p>

Costs to Dane County, including any per capita charges and annual per radio charges.	Dane County payment is \$429K both years, paying for the 96K people (in all towns, cities and villages) in the County below the VPC = \$100K line	Dane County payment is \$239K both years, paying the remaining percentage for each town, city or village in the County below the VPC = \$100K line	Dane County payment is \$209K both years
Costs per Dane County citizen in any case where a subsidy is included.	\$0.47	\$0.06	None
Costs to City of Madison	521K* both years before revenue	521K* both years before revenue	521K* both years before revenue
Costs to all other communities	Shown on attached spreadsheets.	Shown on attached spreadsheets.	Shown on attached spreadsheets.
Annual per-radio costs assessed to county and state agencies, based on expected overall costs divided by number of county and state radios. Estimated at \$250/radio/year.	County and state agencies pay \$250/radio/year.	County and state agencies pay \$250/radio/year.	County and state agencies pay \$250/radio/year.

* Assumes annual operating/maintenance costs of \$1.44M, and 5,768 radios.

** Billing to municipalities, or other level of government – not agencies

Infrastructure Operations and Maintenance Cost-Sharing - Years 4 and following, estimated to be 2014 and following

- All entities pay a share of infrastructure operations and maintenance costs based up on cost allocation formula. (RIC recommendation)
- Cost allocation formula for operations and maintenance costs shall be:
 - 1/3 number of radios
 - 2/3 airtime

Methodology requiring all members to pay a share of operation and maintenance costs may not be amended by the Commission. Formula is subject to amendment by the Commission.

Subscriber Units

- End users must acquire their own subscriber radio equipment, including mobiles, portables and/or control stations.
- The County should provide loan assistance to municipalities and organizations requesting assistance with a payback schedule based on bonding (endorsed by Radio Interoperability Committee).
- End users must maintain and replace their own subscriber radio equipment.

Participants

- Government or other tax-funded entities
 - Recurring costs to be recovered from day-to-day user agencies
- Those submitting a letter of intent by October 1, 2009

Commission

- Membership
 - To be determined
- Duties (local application of the SAFECOM continuum)
 - Governance
 - Standard operating procedures
 - Technology
 - Training and exercises
 - Usage

Executive / Support Staff

- CIGSC recommends that PSC be the executive body
 - Perhaps with an augmentation to staff
 - Director
 - Administrative assistance
 - IT support
 - Duties
 - As defined and funded through the commission
 - Examples may include implementing fleet mapping, security settings, reporting, billing, systems management

Network Operations & Maintenance Manager

- The City of Madison Radio Shop
 - Responsible for the day-to-day operation of the network and maintenance of designated portions of the network

**Option 1
8/28/2009**

Line	2008 Value	1/1/2008	Value				SubsidyPerCap
\$100,000	(Reduced	Pop. Est.	per	Above	Below		\$0.47
Municipal Costs	by TID)	(per WisDOA)	Capita	\$100K	\$100K	Share	Yr2Yr3Cost
\$1,084,493.76						100.0%	\$1,440,000.00
State of Wisconsin							\$146,796.12
County of Dane	\$50,256,371,350	471,559	\$106,574.94		95,787	20.3%	\$429,001.55
Village of Shorewood Hills	\$510,566,600	1,699	\$300,510.06	1,699	0	0.4%	\$3,907.37
Village of Maple Bluff	\$394,201,200	1,378	\$286,067.63	1,378	0	0.3%	\$3,169.13
Town of Westport	\$779,990,200	3,825	\$203,919.01	3,825	0	0.8%	\$8,796.75
Town of Middleton	\$1,048,871,700	5,622	\$186,565.58	5,622	0	1.2%	\$12,929.50
Town of Cross Plains	\$250,236,600	1,489	\$168,056.82	1,489	0	0.3%	\$3,424.41
Town of Springdale	\$299,922,000	1,792	\$167,367.19	1,792	0	0.4%	\$4,121.25
Town of Berry	\$189,379,200	1,164	\$162,696.91	1,164	0	0.2%	\$2,676.97
Town of Vermont	\$135,609,000	886	\$153,057.56	886	0	0.2%	\$2,037.63
Town of Pleasant Springs	\$478,310,100	3,166	\$151,077.10	3,166	0	0.7%	\$7,281.18
Town of Verona	\$305,847,400	2,040	\$149,925.20	2,040	0	0.4%	\$4,691.60
Town of Black Earth	\$71,745,100	485	\$147,928.04	485	0	0.1%	\$1,115.41
City of Middleton	\$2,498,106,200	16,960	\$147,294.00	16,960	0	3.6%	\$39,004.69
Town of Burke	\$437,550,600	3,119	\$140,285.54	3,119	0	0.7%	\$7,173.09
Town of Vienna	\$196,110,100	1,401	\$139,978.66	1,401	0	0.3%	\$3,222.03
Town of Dunn	\$735,586,800	5,255	\$139,978.46	5,255	0	1.1%	\$12,085.48
Town of Blue Mounds	\$124,803,700	912	\$136,846.16	912	0	0.2%	\$2,097.42
City of Monona	\$1,045,758,600	8,194	\$127,624.92	8,194	0	1.7%	\$18,844.60
Town of Springfield	\$358,911,500	2,891	\$124,147.87	2,891	0	0.6%	\$6,648.74
Town of Rutland	\$245,729,300	1,997	\$123,049.22	1,997	0	0.4%	\$4,592.71
Town of Roxbury	\$212,748,400	1,757	\$121,086.17	1,757	0	0.4%	\$4,040.76
Village of Cambridge	\$138,503,400	1,162	\$119,193.98	1,162	0	0.2%	\$2,672.37
Town of Deerfield	\$185,106,200	1,573	\$117,677.18	1,573	0	0.3%	\$3,617.59
Town of Oregon	\$394,978,300	3,372	\$117,134.73	3,372	0	0.7%	\$7,754.94
Village of Waunakee	\$1,279,888,600	11,105	\$115,253.36	11,105	0	2.4%	\$25,539.33
Town of Bristol	\$390,560,300	3,408	\$114,601.03	3,408	0	0.7%	\$7,837.74
Town of Perry	\$78,945,500	690	\$114,413.77	690	0	0.1%	\$1,586.87
Town of Montrose	\$130,655,100	1,162	\$112,439.85	1,162	0	0.2%	\$2,672.37
Town of Dane	\$111,833,200	998	\$112,057.31	998	0	0.2%	\$2,295.21
City of Verona	\$1,140,827,900	10,240	\$111,408.97	10,240	0	2.2%	\$23,550.00
Town of Albion	\$210,268,600	1,931	\$108,891.04	1,931	0	0.4%	\$4,440.92
Town of York	\$76,640,900	705	\$108,710.50	705	0	0.1%	\$1,621.36
Town of Primrose	\$78,631,200	727	\$108,158.46	727	0	0.2%	\$1,671.96
Town of Blooming Grove	\$184,774,700	1,741	\$106,131.36	1,741	0	0.4%	\$4,003.96
City of Fitchburg	\$2,480,911,500	23,420	\$105,931.32	23,420	0	5.0%	\$53,861.43
Town of Windsor	\$610,584,000	5,861	\$104,177.44	5,861	0	1.2%	\$13,479.16
Village of McFarland	\$756,453,200	7,359	\$102,792.93	7,359	0	1.6%	\$16,924.27
Town of Sun Prairie	\$243,992,500	2,390	\$102,088.91	2,390	0	0.5%	\$5,496.53
Town of Medina	\$132,124,600	1,305	\$101,244.90	1,305	0	0.3%	\$3,001.25
Town of Cottage Grove	\$394,769,000	3,941	\$100,169.75	3,941	0	0.8%	\$9,063.53
City of Madison	\$22,669,078,600	226,650	\$100,018.00	226,650	0	48.1%	\$521,250.81
Town of Dunkirk	\$199,362,000	2,028	\$98,304.73	0	2,028	0.0%	\$0.00
City of Sun Prairie	\$2,503,180,300	25,810	\$96,984.90	0	25,810	0.0%	\$0.00
Village of Oregon	\$848,862,100	8,764	\$96,857.84	0	8,764	0.0%	\$0.00
Village of Cottage Grove	\$516,974,600	5,525	\$93,570.06	0	5,525	0.0%	\$0.00
Town of Christiana	\$125,265,100	1,347	\$92,995.62	0	1,347	0.0%	\$0.00
Town of Mazomanie	\$112,745,400	1,231	\$91,588.46	0	1,231	0.0%	\$0.00
Village of Cross Plains	\$319,275,700	3,486	\$91,587.98	0	3,486	0.0%	\$0.00
Village of Mount Horeb	\$600,090,900	6,697	\$89,605.93	0	6,697	0.0%	\$0.00
Village of Mazomanie	\$138,852,650	1,624	\$85,500.40	0	1,624	0.0%	\$0.00
Village of DeForest	\$705,642,100	8,492	\$83,094.92	0	8,492	0.0%	\$0.00
Village of Dane	\$79,346,500	958	\$82,825.16	0	958	0.0%	\$0.00
Village of Rockdale	\$15,851,600	193	\$82,132.64	0	193	0.0%	\$0.00
Village of Belleville	\$154,139,100	1,882	\$81,901.75	0	1,882	0.0%	\$0.00
Village of Brooklyn	\$64,809,800	808	\$80,210.15	0	808	0.0%	\$0.00
City of Stoughton	\$983,149,000	12,865	\$76,420.44	0	12,865	0.0%	\$0.00
Village of Deerfield	\$169,014,100	2,240	\$75,452.72	0	2,240	0.0%	\$0.00
Village of Black Earth	\$98,719,000	1,341	\$73,615.96	0	1,341	0.0%	\$0.00
Town of Madison	\$393,303,300	6,033	\$65,191.99	0	6,033	0.0%	\$0.00
City of Edgerton (Dane portion)	\$1,665,500	26	\$64,057.69	0	26	0.0%	\$0.00
Village of Blue Mounds	\$40,908,100	755	\$54,182.91	0	755	0.0%	\$0.00
Village of Marshall	\$175,702,900	3,682	\$47,719.42	0	3,682	0.0%	\$0.00

**Option 2
8/28/2009**

Estimated Annual Costs						
\$1,440,000						
County/State Costs	County Radios	State Radios	Co-St per yr	Total Radios		
\$355,506	836	588	\$250	5,768		
Municipal Costs	County Rad Cst	State Rad Cst				
\$1,084,494	\$208,710	\$146,796				
Line	2008 Value	1/1/2008	Value			SubsidyPerCap
\$100,000	(Reduced)	Pop. Est.	per			\$0.06
Share of VPC under Line	by TID)	(per WisDOA)	Capita	Contribution	Share	Yr2Yr3Cost
100%					100.0%	\$1,440,000.00
State of Wisconsin						\$146,796.12
County of Dane	\$50,256,371,350	471,559	\$106,574.94		2.8%	\$239,339.85
Village of Shorewood Hills	\$510,566,600	1,699	\$300,510.06	100.0%	0.4%	\$3,907.37
Village of Maple Bluff	\$394,201,200	1,378	\$286,067.63	100.0%	0.3%	\$3,169.13
Town of Westport	\$779,990,200	3,825	\$203,919.01	100.0%	0.8%	\$8,796.75
Town of Middleton	\$1,048,871,700	5,622	\$186,565.58	100.0%	1.2%	\$12,929.50
Town of Cross Plains	\$250,236,600	1,489	\$168,056.82	100.0%	0.3%	\$3,424.41
Town of Springdale	\$299,922,000	1,792	\$167,367.19	100.0%	0.4%	\$4,121.25
Town of Berry	\$189,379,200	1,164	\$162,696.91	100.0%	0.2%	\$2,676.97
Town of Vermont	\$135,609,000	886	\$153,057.56	100.0%	0.2%	\$2,037.63
Town of Pleasant Springs	\$478,310,100	3,166	\$151,077.10	100.0%	0.7%	\$7,281.18
Town of Verona	\$305,847,400	2,040	\$149,925.20	100.0%	0.4%	\$4,691.60
Town of Black Earth	\$71,745,100	485	\$147,928.04	100.0%	0.1%	\$1,115.41
City of Middleton	\$2,498,106,200	16,960	\$147,294.00	100.0%	3.6%	\$39,004.69
Town of Burke	\$437,550,600	3,119	\$140,285.54	100.0%	0.7%	\$7,173.09
Town of Vienna	\$196,110,100	1,401	\$139,978.66	100.0%	0.3%	\$3,222.03
Town of Dunn	\$735,586,800	5,255	\$139,978.46	100.0%	1.1%	\$12,085.48
Town of Blue Mounds	\$124,803,700	912	\$136,846.16	100.0%	0.2%	\$2,097.42
City of Monona	\$1,045,758,600	8,194	\$127,624.92	100.0%	1.7%	\$18,844.60
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Village of Cambridge	\$138,503,400	1,162	\$119,193.98	100.0%	0.2%	\$2,672.37
Town of Deerfield	\$185,106,200	1,573	\$117,677.18	100.0%	0.3%	\$3,617.59
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Town of Windsor	\$610,584,000	5,861	\$104,177.44	100.0%	1.2%	\$13,479.16
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Town of Medina	\$132,124,600	1,305	\$101,244.90	100.0%	0.3%	\$3,001.25
Town of Cottage Grove	\$394,769,000	3,941	\$100,169.75	100.0%	0.8%	\$9,063.53
City of Madison	\$22,669,078,600	226,650	\$100,018.00	100.0%	48.1%	\$521,250.81
Town of Dunkirk	\$199,362,000	2,028	\$98,304.73	98.3%	0.4%	\$4,584.94
City of Sun Prairie	\$2,503,180,300	25,810	\$96,984.90	97.0%	5.3%	\$57,568.27
Village of Oregon	\$848,862,100	8,764	\$96,857.84	96.9%	1.8%	\$19,522.17
Village of Cottage Grove	\$516,974,600	5,525	\$93,570.06	93.6%	1.1%	\$11,889.41
Town of Christiana	\$125,265,100	1,347	\$92,995.62	93.0%	0.3%	\$2,880.85
Town of Mazomanie	\$112,745,400	1,231	\$91,588.46	91.6%	0.2%	\$2,592.92
Village of Cross Plains	\$319,275,700	3,486	\$91,587.98	91.6%	0.7%	\$7,342.72
Village of Mount Horeb	\$600,090,900	6,697	\$89,605.93	89.6%	1.3%	\$13,800.92
Village of Mazomanie	\$138,852,650	1,624	\$85,500.40	85.5%	0.3%	\$3,193.34
Village of DeForest	\$705,642,100	8,492	\$83,094.92	83.1%	1.5%	\$16,228.39
Village of Dane	\$79,346,500	958	\$82,825.16	82.8%	0.2%	\$1,824.81
Village of Rockdale	\$15,851,600	193	\$82,132.64	82.1%	0.0%	\$364.56
Village of Belleville	\$154,139,100	1,882	\$81,901.75	81.9%	0.3%	\$3,544.90
Village of Brooklyn	\$64,809,800	808	\$80,210.15	80.2%	0.1%	\$1,490.50
City of Stoughton	\$983,149,000	12,865	\$76,420.44	76.4%	2.1%	\$22,610.51
Village of Deerfield	\$169,014,100	2,240	\$75,452.72	75.5%	0.4%	\$3,886.99
Village of Black Earth	\$98,719,000	1,341	\$73,615.96	73.6%	0.2%	\$2,270.34
Town of Madison	\$393,303,300	6,033	\$65,191.99	65.2%	0.8%	\$9,045.21
City of Edgerton (Dane portion)	\$1,665,500	26	\$64,057.69	64.1%	0.0%	\$38.30
Village of Blue Mounds	\$40,908,100	755	\$54,182.91	54.2%	0.1%	\$940.81
Village of Marshall	\$175,702,900	3,682	\$47,719.42	47.7%	0.4%	\$4,040.82

**Option 3
8/28/2009**

			PerCap
			\$2.30
	2008 Value	1/1/2008	SubsidyPerCap
	(Reduced	Pop. Est.	\$0.00
	by TID)	(per WisDOA)	Yr2Yr3Cost
Municipal Costs			\$1,440,000.00
\$1,084,493.76			
State of Wisconsin			\$146,796.12
County of Dane	\$50,256,371,350	471,559	\$208,710.12
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Town of Rutland	\$245,729,300	1,997	\$4,592.71
Town of Roxbury	\$212,748,400	1,757	\$4,040.76
Village of Cambridge	\$138,503,400	1,162	\$2,672.37
Town of Deerfield	\$185,106,200	1,573	\$3,617.59
Town of Oregon	\$394,978,300	3,372	\$7,754.94
Village of Waunakee	\$1,279,888,600	11,105	\$25,539.33
Town of Bristol	\$390,560,300	3,408	\$7,837.74
Town of Perry	\$78,945,500	690	\$1,586.87
Town of Montrose	\$130,655,100	1,162	\$2,672.37
Town of Dane	\$111,833,200	998	\$2,295.21
City of Verona	\$1,140,827,900	10,240	\$23,550.00
Town of Albion	\$210,268,600	1,931	\$4,440.92
Town of York	\$76,640,900	705	\$1,621.36
Town of Primrose	\$78,631,200	727	\$1,671.96
Town of Blooming Grove	\$184,774,700	1,741	\$4,003.96
City of Fitchburg	\$2,480,911,500	23,420	\$53,861.43
Town of Windsor	\$610,584,000	5,861	\$13,479.16
Village of McFarland	\$756,453,200	7,359	\$16,924.27
Town of Sun Prairie	\$243,992,500	2,390	\$5,496.53
Town of Medina	\$132,124,600	1,305	\$3,001.25
Town of Cottage Grove	\$394,769,000	3,941	\$9,063.53
City of Madison	\$22,669,078,600	226,650	\$521,250.81
Town of Dunkirk	\$199,362,000	2,028	\$4,664.00
City of Sun Prairie	\$2,503,180,300	25,810	\$59,357.97
Village of Oregon	\$848,862,100	8,764	\$20,155.49
Village of Cottage Grove	\$516,974,600	5,525	\$12,706.42
Town of Christiana	\$125,265,100	1,347	\$3,097.84
Town of Mazomanie	\$112,745,400	1,231	\$2,831.06
Village of Cross Plains	\$319,275,700	3,486	\$8,017.12
Village of Mount Horeb	\$600,090,900	6,697	\$15,401.79
Village of Mazomanie	\$138,852,650	1,624	\$3,734.88
Village of DeForest	\$705,642,100	8,492	\$19,529.94
Village of Dane	\$79,346,500	958	\$2,203.21
Village of Rockdale	\$15,851,600	193	\$443.86
Village of Belleville	\$154,139,100	1,882	\$4,328.23
Village of Brooklyn	\$64,809,800	808	\$1,858.24
City of Stoughton	\$983,149,000	12,865	\$29,586.99
Village of Deerfield	\$169,014,100	2,240	\$5,151.56
Village of Black Earth	\$98,719,000	1,341	\$3,084.04
Town of Madison	\$393,303,300	6,033	\$13,874.72
City of Edgerton (Dane portion)	\$1,665,500	26	\$59.79
Village of Blue Mounds	\$40,908,100	755	\$1,736.35
Village of Marshall	\$175,702,900	3,682	\$8,467.88