

DANE COUNTY BOARD OF SUPERVISORS
MINUTES OF THE PUBLIC SAFETY COMMUNICATIONS CENTER BOARD

Meeting of November 18th, 2009

The Public Safety Communications Center Board met at the Madison Police Department, East Police District, in Madison, Wisconsin, on November 18th, 2009 at 1:00 p.m.

MEMBERS PRESENT: Chief Dep. Boylan, Capt. Gloede, Asst., Asst. Chief Dirienzo, Rich Beadles, Keith Lippert, Lt. Strasburg, Dave Janda, Chief Bloom, Ald. Skidmore, Chief Hillebrand and Joe Chase for Freund.

EXCUSED: Chief Coughlin, Sup. Kostelic, Ald. Freund and Div. Chief Duppler

ABSENT:

OTHERS PRESENT: John Dejung (PSC), Gary Bell (PSC), Rich McVicar (PSC) and Tammy Johnson (PSC)

1. Call to Order. Chief Deputy Boylan called the meeting to order at 1:00 p.m.
2. Public Comment. None.
3. Approval of Minutes. Motion for September minutes to be approved. Motion by Skidmore, seconded by Beadles. Motion for October minutes to be approved. Motion by Hillebrand, seconded by Skidmore, 1 abstain by Chief Deputy Boylan.
4. Director's Report. See attached November Directors Report.
5. Operating Practices Committee. Strasburg had two items from previous Operating Practices meeting. The letter from Mt Horeb Fire Chief Himsel recommending the isolation of a radio channel for pre coordination of a significant event. The result, there is a push for this to the pre-existing EMS protocol review committee to work on this issue. Second there was a presentation by Director Dejung on PROQA. This is a work in progress. No date yet with MPD management to do presentation with them. 2.3.3 has an established working committee, special meeting on January 17th, 2010 to go over the document.
6. Technology Committee. Janda, next meeting set for November 20th, 2009.
7. Communications Interoperability Governance Steering Committee. Gloede stated no meeting information at this time.
8. Law Enforcement Protocol. Strasburg touched on this issue during Operating Practices. There will be a demo set up in the future for LEP with Paul Logan. More companies need to be pursued.
9. Update on the Phase I Disconnect Broadcast Process. Dejung stated the new procedure has started. It has not been in place long enough to be able to give accurate feedback.

10. Auto Attendant – Time-consuming project, scripts need to be further gone over for review and public education will take place. Scripts will go thru a citizen/focus group for their input as well. Strasburg voiced concern over the option of leaving a message for a specific Madison Police Officer. This will be further reviewed for appropriate action and phone routing.
11. Policy and Procedure 2.3.3 Services Document Agreement – Operating Practices will have an entire work day on this topic. Report due February 2010. Charging for services to possibly start in 2010, due to core dispatch services and this change.
12. Old Business – None
13. New Business – Record Management System. Madison Police had 6-7 companies come in for demos on this service. No RFP written yet. Further review will take place on this.
14. Other Business As Authorized By Law. – None
15. The next regular meeting of the Public Safety Communications Center Board will be on Wednesday, December 16, 2009 at 1:00 p.m., at the Madison Police East Police District.
16. Adjournment. Hillebrand moved to adjourn. Seconded by Skidmore. Meeting adjourned at 2:12 p.m.

Respectfully submitted, Tammy Johnson, Recorder.

Note: These minutes are the notes of the recorder and are subject to change at a subsequent meeting of the Board