

MINUTES

Capital Area Regional Planning Commission

June 25, 2009

City-County Building Rm 315, 210 MLK Jr Blvd, Madison WI

7:00 p.m.

Present: Zach Brandon, Curt Brink, Kristine Euclide, Martha Gibson, Ed Minihan, John Murray, Larry Palm, Kurt Sonnentag, Phil Van Kampen

Absent: Steve Hiniker, Sally Kefer, Harold Krantz, Jeff Miller

Staff Present: Chris Gjestson, Kamran Mesbah

1. Roll Call

Vice-Chair Euclide called the meeting to order at 7:01 p.m.; roll was recorded.

2. Review of agenda

No changes.

3. New business

None.

4. Discussion of 2010 Budget and Work Program and consideration of recommendation to CARPC Budget & Personnel Panel to approve the draft CARPC 2010 Budget

Motion by Mr. Palm, seconded by Mr. Murray, to recommend the draft CARPC 2010 budget to the Budget & Personnel Panel. Mr. Murray summarized the bases for the draft budget as proposed by the Budget Workgroup; he referred to the June 11, 2009 Executive Committee cover sheet which described the bases. He stated that the personnel costs included six months salary and benefits for the Executive Director position, which reflected the uncertainty of filling the position. Mr. Van Kampen stated that the budget was respectful of the financial difficulties confronting Dane County, and included an increased operating reserve. Mr. Brandon stated that the draft supported the Work Program and was fiscally responsible in that it proposed a decreased property tax levy amount from 2009. Discussion ensued.

Motion to recommend the draft 2010 budget to the Budget & Personnel Panel carried unanimously on voice vote.

5. Consideration of directing staff to prepare an amendment to the 2009 Budget in order to seek staff support for the coordination of the Yahara Capital Lakes Environmental Assessment and Needs (CLEAN) Project

Mr. Mesbah stated that stimulus funding from the American Recovery and Reinvestment Act was available through CARPC as pass-through for projects selected by DNR. One such project is to contract for services for the coordination of the Yahara CLEAN project. He stated that CARPC staff would draft a Request for Proposal and contract in collaboration with DNR; DNR was the agency responsible for fulfilling reporting requirements of the Act.

Motion by Mr. Van Kampen, seconded by Mr. Murray, to direct staff to prepare an amendment to the 2009 budget. Motion carried unanimously by voice vote.

6. Communications

None.

7. Report of Chair / Discussion

Ms. Euclide stated that there was nothing of note to report. Mr. Gjestson reported that Chair Miller had indicated by e-mail full support for the proposed draft budget.

8. Report of Deputy Director / Discussion

None.

9. Future agenda items

Mr. Van Kampen requested a discussion on the viability of a fee schedule for USA amendment applications.

10. Adjournment

Moved by Mr. Brandon, seconded by Mr. Palm, to adjourn; motion carried at 7:36 p.m.

Recorded by Chris Gjestson