

MINUTES

Budget Workgroup of the Capital Area Regional Planning Commission

June 19, 2007

City-County Building, 210 MLK Jr. Blvd., Room 309, Madison WI

4:30 p.m.

Present: Zach Brandon, Larry Palm

Absent: Jeff Miller

Staff Present: Chris Gjestson, Michael King

The meeting convened at 4:34 p.m.

Staff provided Commissioners with an outline to guide discussion, a line item budget presenting the adopted 2007 CAPD budget alongside the average line item amounts of the Dane County Regional Planning Commission (DCRPC) 2000-03 budgets, and each of the actual DCRPC budgets of 2000 through 2003.

Staff responded to questions posed by Commissioners about each line item amount in the adopted 2007 CAPD budget, which would also be the basis for the 2007 CARPC budget, and answered questions about the previous DCRPC budgets. Mr. Brandon asked staff to provide more detailed line items to replace the "Other" revenue line item in the DCRPC budgets. Commissioners identified the need for the full Commission to review the development of a basis for sewer extension fees, which required Budget and Personnel Panel review and approval.

Commissioners requested that staff provide more detailed information regarding staff fringe benefits as provided through Dane County, the major items of DCRPC office supplies expenditures, and the discrepancy between DCRPC and CAPD telephone service expenditures. Commissioners also requested staff to provide a list of pros and cons of the CARPC office being located in the City-County Building to measure cost-effectiveness, which could be provided at a later date.

The meeting adjourned at 6:03 p.m.

Recorded by Chris Gjestson