

AGENDA

Meeting of the Personnel Committee of the Capital Area Regional Planning Commission

February 12, 2009

City-County Building Rm 315, 210 Martin Luther King Jr. Blvd., Madison WI

5:30 p.m.

All CARPC Commissioners may attend this meeting, and a quorum of the full CARPC may be present. It is intended that actions at this meeting will be voted on by only those Personnel Committee members present.

1. Roll Call
2. Approval of minutes of the meetings of January 8 and January 28, 2009 (Jan. 28 minutes to be provided prior to the meeting)
3. Consideration of a motion to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific purpose of the closed session is to discuss recommendations to CARPC regarding candidates for the CARPC Executive Director position. The Committee will reconvene into open session immediately following the closed session.
4. Reconvene into open session for discussion and possible action regarding the CARPC Executive Director position.
5. Adjournment

<p>If you need a sign language interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact CARPC staff at 266-4137, or TDD 266-4529, at least 72 hours in advance of the meeting.</p>

MINUTES

Meeting of the Personnel Committee of the Capital Area Regional Planning Commission

January 8, 2009

City-County Building Rm 315, 210 MLK Jr. Blvd., Madison WI

1:00 p.m.

Present: Martha Gibson, John Murray, Larry Palm, Kurt Sonnentag
Absent: Harold Krantz
Others Present: Chris Gjestson, Kamran Mesbah

1. Roll Call

The meeting was called to order at 1:05 p.m.; roll was recorded. Mr. Palm was named acting Chair for the meeting.

2. Approval of minutes of the meeting of October 30, 2008

Moved by Ms. Gibson, seconded by Mr. Murray, to approve the minutes of the meeting of October 30, 2008. Motion carried unanimously.

3. Review of agenda.

No changes.

4. Public comment.

None.

5. Consideration of a motion to convene in closed session, pursuant to §19.85(1)(c) Wis. Stats., to discuss individual applications received for the CARPC Executive Director position

Moved by Mr. Sonnentag, seconded by Ms. Gibson, to convene in closed session, pursuant to §19.85(1)(c) Wis. Stats., to discuss individual applications received for the CARPC Executive Director position. Motion carried unanimously (4-0) by roll call vote.

6. Consideration of a motion to re-convene in open session, pursuant to §19.85(2) Wis. Stats., to continue discussion and consider the interview process and panel for CARPC Executive Director recruitment

Moved by Mr. Murray, seconded by Ms. Gibson, to re-convene in open session. Motion carried unanimously.

7. Consideration of a motion to convene in closed session, pursuant to §19.85(1)(c) Wis. Stats., to discuss recommendation to the Commission on the promotion of a CARPC employee

Moved by Mr. Murray, seconded by Mr. Sonnentag, to convene in closed session, pursuant to §19.85(1)(c) Wis. Stats., to discuss a recommendation to the Commission on the promotion of a CARPC employee. Motion carried unanimously (4-0) on roll call vote. The meeting convened in closed session.

8. Consideration of a motion to re-convene in open session, pursuant to §19.85(2) Wis. Stats., to continue discussion and make recommendation to the Commission on the promotion of a CARPC employee

Moved by Mr. Sonnentag, seconded by Ms. Gibson, to re-convene in open session. Motion carried unanimously. Committee members agreed to defer discussion of the topic until after the completion of the CARPC salary study.

9. Future meetings and agenda items.

None discussed.

10. Adjournment

Moved by Ms. Gibson, seconded by Mr. Murray, to adjourn; motion carried at 2:15 p.m.

Recorded by Chris Gjestson