

MINUTES

CARPC Policies & Criteria Advisory Group

December 11, 2008

City-County Building Rm 309, 210 MLK Jr Blvd, Madison WI

5:00 p.m.

Present: Phyllis Hasbrouck, Eileen Kelley, Brad Murphy, Larry Nelson, Jim Pulvermacher, Bruce Sylvester, Caryl Terrell, Tom Wilson

Absent: None

Staff Present: Chris Gjestson, Kamran Mesbah, Bridgit Van Belleghem

1. **Introductions**

The meeting convened at 5:05 p.m.; members and staff introduced themselves.

2. **Discussion of the scope of and approach to the work of the Advisory Group, and timeline and request to CARPC for extension of reporting deadline.**

Mr. Mesbah introduced the members to their role as intended by the RCP. The members are to create a process and forum to harmonize interested instead of creating positions. To provide technical input and comments on whether or not the RPC policies and criteria, and USA amendment process are serving the RPC and region well.

The members decided to examine how current practices are perceived and practiced by soliciting input from persons who had shown interest in the initial release of the policies and criteria through the public comment process including, local units of government, and other important interest groups. This will be done by a directed questionnaire sent out by e-mail and interviews (in person and/or telephone). This will be performed by CARPC staff.

Later focus groups may be formed to determine ways to improve the policies and criteria.

Meanwhile, members will further examine issues identified in the public comment process from last year. Mr. Gjestson will provide the submitted public comments on the public hearing process to the group.

Timeline: The members will request a one-year extension from CARPC to undertake this project.

3. **Set future meeting dates and times**

Members agreed to meet next on Thursday, January 29 at 5:00 p.m.
Member agreed to meet once a month.

4. **Adjournment**

Meeting adjourned at 6:35 p.m.

Recorded by Bridgit Van Belleghem