

# AGENDA

## Meeting of the Executive Committee of the Capital Area Regional Planning Commission

July 9, 2009

City-County Building Rm 315, 210 Martin Luther King Jr. Blvd., Madison WI

6:30 p.m.

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All CARPC Commissioners have been invited to this meeting, and a quorum of the full CARPC may be present. It is intended that actions at this meeting will be voted on by only those Executive Committee members present.

1. Roll Call
2. Approval of minutes of the meeting of June 11, 2009
3. Review of agenda
4. Public comment
5. Approval of disbursements and Treasurer's Report for July 2009
6. Communications
7. Future agenda items
8. Adjournment

<p>If you need a sign language interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact CARPC staff at 266-4137, or TDD 266-4529, at least 72 hours in advance of the meeting.</p>
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# MINUTES

## Meeting of the Executive Committee of the Capital Area Regional Planning Commission

June 11, 2009

City-County Building Rm 201, 210 Martin Luther King Jr Blvd, Madison WI

6:30 p.m.

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Present: Kristine Euclide\*, Martha Gibson, Steve Hiniker, Jeff Miller, John Murray, Phil Van Kampen

Absent: None

Staff Present: Chris Gjestson, Kamran Mesbah

\*arrived late

### 1. Roll Call

Mr. Miller called the meeting to order at 6:35 p.m.; roll was recorded.

### 2. Approval of minutes of the meetings of May 14, 2009

Motion by Mr. Hiniker, seconded by Mr. Van Kampen, to approve the minutes of the meetings of May 14, 2009. Motion to approve carried unanimously on voice vote.

### 3. Review of agenda

None.

### 4. Public comment

None.

### 5. Approval of disbursements and Treasurer's Report for June 2009

Provided at members' places were the list of June voucher bills (in the total amount of \$68,546.44) and Treasurer's Report, and the May 30, 2009 year-to-date revenues and expenditures report. Treasurer Van Kampen had reviewed the Report prior to the meeting. Moved by Mr. Van Kampen, seconded by Ms. Gibson, to approve the disbursements and Report. Motion carried unanimously on voice vote.

### 6. Discussion of process for reimbursement of Commissioner expenses and consideration of recommendation to CARPC

Mr. Miller referred to the Executive Summary cover sheet for the item. Mr. Murray stated that securing attendance and travel information from commissioners would most efficiently be done by e-mail. Discussion continued; motion by Mr. Murray, seconded by Ms. Gibson, to direct staff to draft process language for commissioner per diem and expense payments for CARPC review. Motion carried unanimously; Ms. Euclide arrived.

### 7. Consideration of 2010 Budget and Work Program

Mr. Murray referred to the Executive Summary cover sheet for the item, and described the Budget Workgroup's approach to developing the draft budget. He stated that the Executive Committee was responsible for presenting the draft to the full Commission.

### 8. Communications

None.

**9. Future agenda items**

None requested.

**10. Adjournment**

Moved by Ms. Gibson, seconded by Mr. Murray, to adjourn. Motion carried at 6:51 p.m.

Recorded by Chris Gjestson