

AGENDA

Meeting of the Executive Committee of the Capital Area Regional Planning Commission

January 22, 2009

City-County Building Rm 315, 210 Martin Luther King Jr. Blvd., Madison WI

6:30 p.m.

All CARPC Commissioners have been invited to this meeting, and a quorum of the full CARPC may be present. It is intended that actions at this meeting will be voted on by only those Executive Committee members present.

1. Roll Call
2. Approval of minutes of the meetings of November 13 and December 18, 2008
3. Review of agenda
4. Public comment
5. Approval of disbursements and Treasurer's Report for February 2009
6. Deputy Director report on staff work activities and meetings
7. Communications
8. Future agenda items
9. Adjournment

If you need a sign language interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact CARPC staff at 266-4137, or TDD 266-4529, at least 72 hours in advance of the meeting.

MINUTES

Meeting of the Executive Committee of the Capital Area Regional Planning Commission

November 13, 2008

City-County Building Rm 310, 210 Martin Luther King Jr Blvd, Madison WI

6:30 p.m.

Present: Kristine Euclide, Steve Hiniker, Phil Van Kampen

Absent: Jeff Miller

Staff Present: Chris Gjestson, Kamran Mesbah

1. Roll Call

Ms. Euclide called the meeting to order at 6:30 p.m.; roll was recorded.

2. Approval of minutes of the meeting of October 23, 2008

Moved by Mr. Van Kampen, second by Mr. Hiniker, to approve the minutes of the meeting of October 23, 2008. Motion carried.

3. Review of Agenda

No changes.

4. Public Comment

None.

5. Approval of disbursements and Treasurer's Report for December and January 2009

Mr. Gjestson referred to the voucher bills (in the amount of \$112,725.96), the Treasurer's Report for December 2008 and January 2009, and the October 31, 2008 year-to-date revenues and expenditures report. Moved by Mr. Hiniker, seconded by Mr. Van Kampen, to approve disbursements for December and January. Motion carried unanimously.

6. Consideration of recommendation to CARPC to amend the CARPC internal controls

Mr. Gjestson described the changes to the CARPC internal controls as proposed by staff in order to satisfy the recommendations of the 2007 financial audit. Moved by Mr. Van Kampen, seconded by Mr. Hiniker, to recommend the proposed changes be approved by CARPC. Motion carried unanimously.

7. Consideration of recommending to CARPC to enter into contract to provide water quality management planning services to DNR effective July 2008 through June 2009

Mr. Mesbah stated that the proposed contract (provided in the CARPC meeting packet) was the standard annual water quality planning contract between WDNR and the RPC. Moved by Mr. Van Kampen, seconded by Mr. Hiniker, to recommend approval of the contract by CARPC. Motion carried unanimously.

8. Communications

None.

9. Future Agenda Items

None.

10. Adjournment

Moved by Mr. Van Kampen, seconded by Mr. Hiniker, to adjourn. Motion carried at 6:50 p.m.

Recorded by Chris Gjestson

MINUTES

Meeting of the Executive Committee of the Capital Area Regional Planning Commission

December 18, 2008 City-County Building Rm 362, 210 Martin Luther King Jr Blvd, Madison WI 1:30 p.m.

This meeting was conducted by conference call in room 362 of the City-County Building.

Present: Kristine Euclide, Steve Hiniker, Jeff Miller, Phil Van Kampen (all by telephone)

Absent: None

Staff Present: Chris Gjestson, Kamran Mesbah, Attorney John St. Peter (by telephone)

1. Roll Call

Mr. Miller called the meeting to order at 1:30 p.m.; roll was recorded.

2. Consideration of a motion to convene in closed session, pursuant to §19.85(1)(g) Wis. Stats., to confer with legal counsel concerning strategy with respect to litigation in which the Capital Area Regional Planning Commission is or is likely to become involved over the Commission's denial of a proposed addition to the Mazomanie Urban Service Area.

Moved by Mr. Hiniker, second by Mr. Miller, to convene into closed session pursuant to §19.85(1)(g) Wis. Stats., to conduct the business indicated in the agenda item (above). Motion carried unanimously by roll call vote; the meeting convened in closed session.

3. Consideration of a motion to re-convene in open session, pursuant to §19.85(2) Wis. Stats., to continue discussion and consider recommendations to the Commission.

Moved by Mr. Van Kampen, seconded by Ms. Euclide, to re-convene in open session pursuant to §19.85(2) Wis. Stats., to continue discussion. Motion carried unanimously by roll call vote.

4. Adjournment

Moved by Mr. Hiniker, seconded by Mr. Van Kampen, to adjourn. Motion carried at 2:05 p.m.

Recorded by Chris Gjestson