

AGENDA

Meeting of the Personnel Committee of the Capital Area Regional Planning Commission

March 18, 2008

City-County Building Rm 309, 210 Martin Luther King Jr. Blvd., Madison WI

11:00 a.m.

All CARPC Commissioners have been invited to this meeting, and a quorum of the full CARPC may be present. It is intended that actions at this meeting will be voted on by only those Personnel Committee members present.

1. Roll Call
2. Approval of minutes of the meeting of March 13, 2008
3. Review of agenda
4. Public comment
5. Consideration of a motion to convene in closed session, pursuant to §19.85(1) (c) Wis. Stats., to discuss a recommendation to the full Commission regarding the appointment of Deputy Director Kamran Mesbah as Acting Executive Director
6. Consideration of a motion to re-convene in open session, pursuant to §19.85(2) Wis. Stats., to continue discussion of a recommendation to the full Commission regarding the appointment of Deputy Director Kamran Mesbah as Acting Executive Director
7. Discussion of the Budget and Personnel Panel recommendation to CARPC to defer recruitment of the Executive Director until 2009, to appoint Mr. Mesbah as Acting Executive Director, and to hire an LTE Junior Planner
8. Discussion of the CARPC hiring policy and process and recommendation to the CARPC
9. Scheduling a visioning session for the CARPC Executive Director competencies and characteristics, discussion of advisors, and recommendation to CARPC
10. Review of draft Request for Proposal to undertake a study of the CARPC salary schedule and salary ranges for staff positions, and recommendation to CARPC
11. Future meetings and agenda items
12. Adjournment

If you need a sign language interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact CARPC staff at 266-4137, or TDD 266-4529, at least 72 hours in advance of the meeting.