

DRAFT MINUTES
CARPC Farmland Loss Mitigation Workgroup
of the Capital Area Regional Planning Commission

May 25, 2011

City-County Building Rm 321, 210 MLK Jr. Blvd., Madison WI

3:30 p.m.

Commissioners Present: Caryl Terrell, Sue Studz, Ed Minihan

Other Members Present: Sally Kefer

Staff Present: Bridgit Van Belleghem, Barbara Weber, Tim Prior

Meeting called to order at 3:45.

1. Review of agenda

2. Approval of Minutes of March 22, 2011 and April 28, 2011

Moved by Ms. Terrell, 2nd by Mr. Minihan, March minutes approved.

Moved by Ms. Terrell, 2nd by Ms. Kefer, April minutes approved with amendments.

Ms. Weber will report at the next workgroup meeting about any requirements for designating all members as voting members of the workgroup.

3. Outreach and involvement plan development

Ms. Terrell gave Ms. Van Belleghem's name to a representative of Clean Lakes so that he could be apprised of the workgroup efforts and receive the FLM reports. The workgroup members were invited to attend Clean Lakes meetings. (Clean Lakes is committed to finding funding to implement recommendations of the CLEAN report. Some of the recommendations may involve controlling farm run-off.)

The stakeholders list developed over the last several FLM meetings will be divided into several layers of outreach. Ms. Van Belleghem will create a chart suggesting a level of involvement for each stakeholder's needs and interests. The chart will inform and facilitate targeted outreach. The workgroup may individualize focus groups for different stakeholder groups to target communication and identify conflict points. Eventually all focus groups will be brought together.

The workgroup discussed the differing levels of interest of local governments and considered how best to engage the 34 towns in Dane County. The workgroup will contact the seven districts of the Towns Association to bring issues to a more local level and facilitate engagement of Town board members.

Ms. Van Belleghem will provide a refined list of recommendations for groups to comment on. Two prioritized lists will be made – one for farm community and agricultural groups

and one for other groups – to be distributed simultaneously and incorporated in focus groups to develop a list of concerns.

4. **FLM 3 Issue Paper**

Ms. Van Belleghem explained that FLM 3 shows tiers of recommendations and is intended to inform all the local jurisdictions. She suggested creating a central source of information encompassing a variety of plans in addition to the FLM papers as a resource for users. Data from FLM 1 was used in the County Farmland Plan update. Ms. Terrell added that the County's Farmland Plan Update was on a short timeframe due to deadlines for approval of requirements. The County may be able to follow up with additional information from the FLM papers after meeting the deadline. Ms. Studz emphasized that it is important to show the stakeholders how the FLM paper information can be used.

Ms. Van Belleghem requested that ideas of any additional stakeholders be forwarded to her.

Ms. Van Belleghem discussed a timeline. The fall conference may be in November. At the conference, FLM 1 and FLM 2 will be presented and stakeholder outreach will be conducted for incorporation into FLM 3. Following completion of FLM 3, CARPC criteria regarding farmland will be refined and defined. Implementation will continue over time after final publication of the FLM papers.

Ms. Terrell noted that the workgroup is to determine the basics of what the CARPC farmland loss criterion means. It is important to make the criterion useful. Implementation should include using the CARPC farmland loss criterion immediately after FLM 3 is adopted. Ms. Kefer added that the workgroup can select specific options for farmland mitigation or give a range of options as possibilities.

5. **Set next meeting of the workgroup**

The next meeting of the workgroup will be in the third or fourth week of June. Ms. Van Belleghem will send out a Doodle message to check member schedules.

6. **Adjournment**

The meeting adjourned at 5:20 p.m.

Recorded by Barbara Weber and Tim Prior