

AGENDA

Meeting of the Personnel Committee of the Capital Area Regional Planning Commission

April 8, 2010

City-County Building Rm 315, 210 Martin Luther King Jr. Blvd., Madison WI

6:00 p.m.

Notice is hereby given that due to common membership, a majority of the Executive Committee of the Capital Area Regional Planning Commission is expected to be present at this meeting. This constitutes a meeting of the Executive Committee pursuant to State ex rel. Badke V. Greendale Village Board., 173 Wis 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such although the Executive Committee will not take any formal action at this meeting.

All CARPC Commissioners may attend this meeting, and a quorum of the full CARPC may be present. It is intended that actions at this meeting will be voted on by only those Personnel Committee members present.

1. Roll Call
2. Approval of minutes of the meeting of January 14, 2010
3. Consideration of a motion to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, so that the Deputy Director may discuss personnel matters with the Personnel Committee. The meeting will reconvene into open session immediately following the closed session (*actionable item*).
4. Reconvene into open session for discussion and possible action regarding the closed session item (*actionable item*).
5. Adjournment

If you need a sign language interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact CARPC staff at 266-4137, or TDD 266-4529, at least 72 hours in advance of the meeting.

MINUTES

Meeting of the Personnel Committee of the Capital Area Regional Planning Commission

January 14, 2010

City-County Building Rm 315, 210 MLK Jr. Blvd., Madison WI

6:15 p.m.

Present: Martha Gibson, John Murray, Larry Palm, Kurt Sonnentag, Phil Van Kampen

Absent: Harold Krantz

Others Present: Chris Gjestson, Kamran Mesbah

1. Roll Call

Mr. Palm took the chair. The meeting was called to order at 6:20 p.m.; roll was recorded; Mr. Van Kampen was welcomed as a new member.

2. Approval of minutes of the meeting of September 3, 2009

Moved by Mr. Sonnentag, seconded by Ms. Gibson, to approve the minutes of the meeting of September 3, 2009. Motion carried by voice vote (Van Kampen abstained due to absence).

3. Discussion and possible recommendation to CARPC on recommendation of an executive recruitment firm to the CARPC Budget & Personnel Panel

Mr. Gjestson reported on his telephone discussion with Jim Mercer of The Mercer Group, held to ensure Mr. Mercer was aware of the CARPC organizational and political structure. Mr. Van Kampen expressed support for hiring The Mercer Group, given its experience with the successful large-scale recruitment to fill the Dane County 911 director position. He asked if staff had a recommendation; Mr. Mesbah answered no, as long as the recruiter had a firm understanding of the organizational and political structure. Discussion about the anticipated recruitment process followed.

Moved by Mr. Van Kampen, second by Ms. Gibson, to recommend The Mercer Group to CARPC. Ms. Gibson stated that recommendation should be contingent on CARPC approving a draft contract, which staff can prepare with Mr. Mercer; recognized as a friendly amendment to the motion without objection. Motion as amended carried unanimously on voice vote.

4. Adjournment

Motion by Mr. Sonnentag, second by Mr. Murray, to adjourn; motion carried at 6:35 p.m.

Recorded by Chris Gjestson