

AGENDA

Meeting of the Executive Committee of the Capital Area Regional Planning Commission

December 9, 2010

City-County Building Rm 351, 210 Martin Luther King Jr. Blvd., Madison WI

6:45 p.m.

Notice is hereby given that due to common membership, a majority of the Personnel Committee of the Capital Area Regional Planning Commission is expected to be present at this meeting. This constitutes a meeting of the Personnel Committee pursuant to State ex rel. Badke V. Greendale Village Board., 173 Wis 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such although the Personnel Committee will not take any formal action at this meeting.

All CARPC Commissioners may attend this meeting, and a quorum of the full CARPC may be present. It is intended that actions at this meeting will be voted on by only those Executive Committee members present.

1. Roll Call
2. Approval of minutes of the meeting of November 11, 2010
3. Review of agenda
4. Public comment
5. Approval of disbursements and Treasurer's Report for November 2010
6. Communications
7. Future agenda items
8. Adjournment

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.
NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.
LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

CARPC staff 608-266-4137 + TDD 608-266-4529

Draft MINUTES

Meeting of the Executive Committee of the Capital Area Regional Planning Commission

November 11, 2010

DeForest Area Senior & Community Center, 505 N. Main St., DeForest

6:45 p.m.

Present: Peter McKeever, Larry Palm, Phil Van Kampen

Absent: Martha Gibson, Kurt Sonnentag

Staff Present: Chris Gjestson, Kamran Mesbah

1. Roll Call

Chair Van Kampen called the meeting to order at 6:50 p.m.; roll was recorded.

2. Approval of minutes of the meeting of October 14, 2010

Moved by Mr. Palm, second by Mr. Van Kampen, to approve the minutes of the meeting of October 14, 2010; motion carried (McKeever abstained).

3. Review of agenda

None.

4. Public comment

None.

5. Approval of disbursements and Treasurer's Report for October 2010

Provided at members' places were the list of November voucher bills (in the total amount of \$68,397.78) and October Treasurer's Report, and the October 2010 year-to-date revenues and expenditures report. Mr. Gjestson reported that Treasurer Sonnentag had reviewed the documents and had electronically signed the Treasurer's Report. Moved by Mr. Van Kampen, seconded by Mr. Palm, to approve the disbursements and October Report. Motion carried unanimously on voice vote.

6. Report on 3Q 2010 CARPC finances and work activities

Mr. Mesbah referred to the report in the meeting materials, and stated that staff work had continued focus on FUDA planning; Mr. Gjestson stated that Commission expenditures and revenues were consistent with those budgeted, with a projected year-end fund balance of approximately \$200,000, consistent with the estimates used to prepare the 2011 budget.

7. Communications

None.

8. Future agenda items

Mr. Palm requested that pass-through budget items be discussed at a future meeting.

9. Adjournment

Moved by Mr. Palm, seconded by Mr. McKeever, to adjourn. Motion carried at 6:54 p.m.

Recorded by Chris Gjestson