

AGENDA

Meeting of the Budget and Personnel Panel of the Capital Area Regional Planning Commission

July 27, 2010

CCB Rm 421 Conference Rm, 210 Martin Luther King Jr. Blvd., Madison WI

8:00 a.m.

1. Roll Call
2. Approval of minutes of the meeting of July 14, 2010
3. Consideration of the Draft 2011 CARPC Budget, as recommended by CARPC
4. Future meeting date(s) and agenda items
5. Adjournment

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LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg pib hnub ua hauj lwm ua ntej yuav tuaj sib tham.

CARPC staff 608-266-4137 + TDD 608-266-4529

DRAFT MINUTES

of the July 14, 2010 Meeting of the Capital Area Regional Planning Commission Budget and Personnel Panel

City-County Building Room 421
210 Martin Luther King Jr. Blvd.
Madison, Wisconsin

Present: Mayor Dave Cieslewicz; DCTA President Jerry Derr; Dane County Executive Kathleen Falk; DCCVA President Jon Hochkammer; CARPC Chair Phil Van Kampen

Absent: None

Others present: Commissioners Curt Brink, Peter McKeever and Caryl Terrell; CARPC staff Chris Gjestson and Kamran Mesbah; Renee Lauber; Forbes McIntosh; Travis Myren; Topf Wells.

1. Roll Call

Chair Derr convened the meeting at 3:05 p.m.

2. Approval of minutes of the meeting of January 29, 2010

Moved by Mr. Cieslewicz, second by Mr. Hochkammer, to approve the minutes of the meeting of January 29, 2010; motion carried.

3. Consideration of the Draft 2011 CARPC Budget, as recommended by CARPC

Moved by Mr. Cieslewicz, second by Mr. Hochkammer, to approve the draft budget as recommended by CARPC. Mr. Mesbah briefed Panel members on the recommended budget, which had been proposed to fund two additional staff members to help expedite the Future Urban Development Area (FUDA) planning process. The recommended certified budget charge to Dane County was based on 0.214 mills, which exceeded the 0.17 limit in the local government resolutions petitioning for CARPC creation.

Mr. Hochkammer asked if the USA/LSA review fees applied to denied service area amendment requests, and at what point in the process would the fees be charged. Mr. Van Kampen stated that the Commission had only preliminary discussions, but anticipated that if the Panel approved instituting the fee, CARPC could determine the details later. Mr. Hochkammer expressed concern over the tendency of fees to rise over time and to be used as a revenue generator.

Ms. Falk expressed opposition to exceeding the 0.17 mills limit; she stated that County departments were asked to reduce GPR-based budgets by 5%, while CARPC had recommended a 65% increase in County GPR-based funds. Ms. Falk distributed a proposed amendment to 1) reduce expenditures to achieve the 0.17 mill rate limit, and 2) increase personnel expenditures and increase revenue by \$50,000 to fund supplemental planning services for FUDA work. The first amendment could be done by scheduling the Executive Director hire date for August 1, 2010, and by not approving the two new staff positions or the \$10,000 increase in consulting fees. The second amendment could be done by further delaying the Executive Director hire date to November 1, 2010, by

increasing the USA/LSA review fees from \$100 to \$150 per developable acre, and by increasing personnel expenditures by \$50,000 to pay for one-half Senior Planner from Dane County; the County would lend CARPC the remaining 0.5 FTE to provide a full-time Senior Planner. Discussion followed. Mr. Hochkammer described the importance of transparency in selecting staff.

Mr. Cieslewicz stated that he was not aware of the proposed service area review fees and could not consider approval without further review and consulting with City staff. Discussion continued. Mr. Hochkammer stated that the proposed decreased operating reserve (\$20,000) made things worse for the future of CARPC. Motion by Mr. Cieslewicz, second by Mr. Hochkammer, to defer action to the next meeting; motion carried.

4. Future meeting date(s) and agenda items

Members agreed to meet Tuesday, July 27 at 8:00 a.m. to consider the budget.

5. Adjournment

Meeting adjourned by unanimous consent at 3:55 p.m.

Recorded by Chris Gjestson