



## Small Business Hazardous Waste Disposal Program Information and Application

### What's Happening?

The Clean Sweep Collection Program for households has been a service provided jointly by Dane County and the City of Madison. These two municipalities are sponsoring a program for businesses that generate small amounts of hazardous materials. The program referred to as the Business Waste Disposal Program will allow businesses to drop off, by appointment, hazardous materials at a collection point for proper disposal.

State law requires all Wisconsin businesses producing hazardous materials to manage and dispose of their materials/wastes properly. Options for businesses generating small amounts of waste are not readily available and those available are often viewed by business as complicated and costly. This program is designed to allow small generators to dispose of hazardous materials/waste in a simpler and less costly manner.

To participate, businesses will be required to pay the costs associated with handling and disposal. However, costs are expected to be lower for participants in this program than the cost of individual companies arranging for disposal on their own.

### Who Can Participate?

In order to participate, a business may not generate more waste than is defined in the WDNR definition of a Very Small Quantity Generator (VSQG). A VSQG produces less than 100 kilograms (220 pounds or 22 gallons) of hazardous waste and less than 2.2 gallons of acutely hazardous waste per month. Through the VSQG program, businesses are allowed to dispose of hazardous materials/waste containers up to 55 gallons in size.

Businesses producing more than 264 gallons of materials/waste per year must manage or dispose of their wastes through a hazardous waste contractor and are NOT eligible to participate in this project.

### What Hazardous Wastes Could My Business Have?

Hazardous materials/wastes are those that are toxic, flammable, corrosive, or reactive. Some examples of common hazardous materials/wastes from small generators are:

parts-washer solvents	inks
paint-gun cleaners	mercury/amalgam
PCB wastes	thinners
acids and bases	strippers
laboratory wastes	paints
solvent-based cleaners/degreasers	pesticides
petroleum based products	herbicides
automotive products	insecticides
etching compounds	dioxin
PCB contaminated oils	oils

### What Materials Will be Accepted? (among others)

- Paint and paint-related materials
- Solvent materials, thinners, strippers, inks, solvent-based materials/wastes
- Corrosives
- Poisons and pesticides
- Lab chemicals
- Petroleum-based materials/wastes
- Heavy metals and heavy metal-based materials wastes
- Used photographic and x-ray fixers
- Mercury/Amalgam

### Wastes Not Accepted

- Explosives
- Infectious (medical) wastes
- Radioactive wastes
- Certain poisons, pesticides and reactive wastes

### For More Information . . .

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## How to Apply

Businesses must apply for and receive prior approval from the Clean Sweep Coordinator for specific types and quantities of materials/wastes. Upon approval by the coordinator, the generator will be given an appointment for drop off of the materials/wastes. Small business collections will normally be scheduled on Wednesday mornings.

## What Will It Cost?

Participants are required to pay for their share of the handling and disposal costs, which include contractor costs, testing (if required), handling/packaging and transportation from the collection site. The program expects costs to be significantly lower than they would be individually because of the larger quantity of materials/wastes. The final invoice will include the cost per pound determined at drop off and any additional charges that may be incurred.

## How to Transport Your Materials/Wastes

Container sizes up to 55 gallons will be accepted. All containers must be securely closed, clearly labeled, and accompanied by the shipping papers. The generator must have the capacity to off load their own containers from the vehicle in which they are transported.

## Accepted Product/Waste Streams Defined

The waste streams outlined (on page 4 of this brochure) are based on the program's method of disposal for each waste stream. They reflect how the program processes the materials in order to comply with the waste hauler's transportation requirements as well as the most efficient method of packaging to facilitate disposal of the materials when they reach final destination.

The goals of the program are to **reuse** (use the product as it was originally intended) or **recycle** (process and reuse the material) as great a percentage of the materials collected as possible while being cost effective. The materials that cannot be recycled or reused are disposed of.

Materials in different waste streams **should not be** combined. If this is done, you will be charged at the rate for the highest priced material in the mixture, regardless of quantity (e.g., 1 qt. halogenated solvent mixed with 2 gals. of non-halogenated solvent will result in a charge for 2 gals. and 1 qt. of halogenated solvent).

The product/waste streams defined below are commonly collected and include but are not limited to the items listed. Any product/material for disposal that is not listed below may be included in the product inventory form for review and approval.

## How Can My Business Participate?

**Step 1: Fill out the attached application and return to the Clean Sweep Coordinator.** Be sure to fill out all sections of the application form. Or, visit our website at:

[www.danecountycleansweep.com](http://www.danecountycleansweep.com)

and use our on-line forms or call the Clean Sweep Coordinator at 243-0347.

**Step 2: The application will be reviewed and your eligibility determined.** In reviewing the application, we will determine your VSQG status and decide whether the wastes you listed can be disposed of through the program.

**Step 3: You will be notified by phone of your appointment date and time.** Appointments are scheduled on Thursday mornings during the Clean Sweep season.

**Step 4: Safely bring your materials/waste to the collection site at your scheduled time.** The collection site is located at the Clean Sweep facility at the Dane County Highway Garage, 2302 Fish Hatchery Rd. Only the types and quantities of materials/wastes listed on your pre-approved application will be accepted.

**Step 5: All materials will be weighed and a receipt issued.** A final bill will be sent to you that may include additional charges due to costs of disposal, testing and handling. This receipt should be retained for three years per WDNR requirements.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Business Name \_\_\_\_\_ Type of Business \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/Town/Village \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Person (print) \_\_\_\_\_

Telephone \_\_\_\_\_ FAX \_\_\_\_\_

**Certification**

I realize that the Dane County Business Waste Disposal Program will bill my business for disposal (and other associated costs) of the receipted wastes, and I will be obligated to pay these charges upon receipt of an invoice. I understand that only the types and quantities of wastes approved by the Dane County Business Waste Disposal Program can be disposed of through this project. I understand that the Dane County Business Waste Disposal Program is not assuming liability for my wastes and that future liability remains with my business.

Furthermore, I \_\_\_\_\_ certify that I am \_\_\_\_\_  
(Print Name)

currently knowledgeable of the hazardous waste regulations as they pertain to my business and certify that the hazardous waste listed was generated by a Very Small Quantity Generator of hazardous waste. I further certify that a copy of this receipt shall be kept in the business files at the place of hazardous waste generation for regulatory review for a minimum of three years from this date.

I certify that I have reviewed the information in this application and that, to the best of my knowledge, it is accurate.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Material/Waste Chemical & Trade Name	Use	Solid or Liquid	Size of Container (1 gal. 55 drum)	No. of Containers	MSDS (Y/N)

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## Definitions

Paints & Other Oil-Based Products: Latex (water-based) and oil or solvent-based paints; varnish, stains, and polyurethane; paints containing lead or other heavy metals; industrial and specification paints and coatings; oil-based products such as tung or linseed oil and other sealants or industrial waxes, or refinishing products; fuel oil; automotive products such as brake, power steering, and hydraulic fluids.

- Do not mix water-based with oil or solvent-based materials. While they are disposed at the same rate, the method of disposal varies.
- If the container (5 gallon size or less) is less than 1/3 full, is water based, and is liquid, flush down an indoor drain (not in septic systems). These products include latex paint, latex paint additives, wallpapering products and floor finishes in which the instructions for use include mixing with water. Semisolid or non-liquid water-based materials such as latex glues, adhesives, caulking or joint compound may be put in your normal trash.
- The material is hazardous if the container indicates that the material is flammable or combustible. Small amounts (less than an inch or two in the bottom of the container) may be dried out by adding absorbent such as oil dry or shredded newspaper to absorb the liquid. When this has dried, the container may be thrown into the regular trash.

Non-Halogenated Solvents: Concrete and deck preservatives and sealers; thinners, turpentine, lacquer thinner, acetone, and products containing petroleum distillates; solvent based automotive products such as Heet, gasoline and gasoline and oil mixtures.

Halogenated Solvents: Materials containing chloride such as parts cleaners/degreasers and strippers. Chemicals to look for are methylene chloride, MEK, 1,1,1-trichloroethane, carbon tetrachloride, and trichloroethylene.

## Accepted Product/Waste Steams Defined

Pesticides, Poisons, & Cyanides: pesticides, herbicides and fungicides used for normal commercial or household lawn care; poisons contain heavy metals such as mercury, mercury amalgam, lead or potassium dichromate; cyanides such as Cyanogas. *Fertilizers not containing a pesticide may be landfilled as well as pH altering chemicals such as sulfur and lime.*

Oxidizers: Pool chemicals and stump remover. Chemicals to look for: sodium peroxide, perchlorates, benzoyl peroxide, chlorine, sodium/calcium hypochlorite, sodium bisulphate, chlorites, chlorates, chromic acid, nitrates, zinc phosphide, chromium trioxide, and ammonium dichromate

Flammable Solids: Isocyanate based resins, cyanoacrylate esters, thermite (reactive w/air), copper (reactive w/air), bronze, aluminum powder, ethyl ether, sodium hydrosulfite based brighteners (ethers, cleaners), lithium batteries, naphthalene and paraformaldehyde.

Flammable Liquids: Flammable or combustible materials that have not hardened such as resins, epoxy, adhesives, glues and caulking, foundation and roofing tars. *The materials included here may be any flammable or combustible product listed in the paint category that has deteriorated to a point where it cannot be reconstituted or where it cannot be reused or recycled but has not hardened completely. If solid, the material is no longer hazardous and may be put in the landfill. Flammable liquids are treated.*

Acids/Alkaline: Acids such as acetic, sulfuric, phosphoric, oxalic, muriatic, perchloric, hydrofluoric acid; etching compounds like ferric chlorides; jewelry making compounds like gold cyanide and nitric acid; and alkalines such as phosphate cleaners, sodium/calcium hydroxide.

PCB Waste - Ballasts: Old ballasts/transformers. New ballasts/transformers will state that they do not contain PCBs and may be put in the landfill.

PCB Waste - Non-Ballasts: Automotive processes that generate PCBs and some paints. PCB contamination may be unknown until testing is performed.

Pressurized Containers: Aerosol cans containing paints, pesticides, cleansers, strippers, degreasers, or any commonly used product in a standard aerosol container, 1-pound propane cylinders, 20-pound propane cylinders. *All others upon approval.*

Metallic Mercury: Liquid mercury and that found in barometers, thermometers, light switches, etc.

Organic Peroxides: Wood bleach (hydrogen peroxide), dicamyl peroxide, methyl ethyl ketone peroxide, hardener w/peroxides.